

Election Supervisory Board Advisory Opinion 2025-009
(Issued: February 10, 2025)

Subject: Extended Filing Deadline and Candidate Seminar

The Election Supervisory Board is issuing an advisory opinion regarding the extended filing period for the Student Government Representative positions which no candidates filed by the normal filing period deadline of 12 PM CST on Monday, February 10, 2025, as indicated in [Advisory Opinion 2025-001](#).

As indicated in **Section 3.9** of the Student Government Specific Election Code, positions for which no student files by the initial deadline may be granted extended filing by the Election Supervisory Board by up to three (3) class days. This Advisory Opinion includes all information pertaining to the filing process, candidate seminar, and financial disclosures for extended filing.

Filing will be extended for the following Student Government positions:

- (2) SG At Large Graduate Representative
- (1) SG Architecture Representative
- (1) SG Education Representative
- (1) SG Fine Arts Representative
- (1) SG Law Representative
- (1) SG Medical School Representative
- (1) SG Nursing Representative
- (1) SG Pharmacy Representative
- (1) SG Public Affairs Representative
- (1) SG School of Social Work

Extended filing will begin at **8 AM CST on Tuesday, February 11, 2025**, and candidates are required to complete filing by **10 AM CST on Thursday, February 13, 2025**. As such, any candidate who completes filing past the deadline of 10 AM CST on February 13, 2025, will be deemed ineligible to run, regardless of the time they began the filing process.

For example: John Smith starts the online form to file for the 2025 Campus-Wide Elections two minutes before the deadline (9:58 AM) and finishes the filing process three minutes later (10:01 AM). John Smith was one minute late to complete filing and is ineligible from running in the Spring 2025 Campus-Wide Elections.

Section 6.9 of the Campus-Wide Election Code requires the Election Supervisory Board to publish the date of the Candidate Seminar. The Campus-Wide Election code requires that the Candidate Seminar will be held on the final day of the filing period, after filing closes. As such, the Extended Filing Candidate Seminar will be held on **Thursday, February 13, 2025, at 6 PM CST in WCP 2.102G**.

The ESB sees fit to clarify the attendance requirements outlined in Sections 6.11 (b) and 6.12 of the Campus Wide Election Code:

“Attendance at the candidate seminar is required of each candidate running in a race that is part of the Campus-Wide elections process. Failure to attend the Seminar shall not be an acceptable excuse for violating this Code.”

“If the candidate has an excused absence as determined by the Election Supervisory Board, then they may send an authorized agent in his or her place” but that the “Election Supervisory Board must be notified of the substitution at least eight (8) hours in advance of the Candidate Seminar.”

The 2025 ESB is providing the following rules regarding Candidate Seminar attendance:

1. All candidates, or an authorized agent, must attend the Candidate Seminar.
2. Those unable to attend due to valid conflict (e.g. family emergency, illness) must notify the ESB by Thursday, February 13, 2025, by 10 AM CST (8 hours before the Candidate Seminar) and must send an authorized agent in their place. The agent’s name, phone number, UT EID, and email must be emailed to esb@austin.utexas.edu no later than 10 AM CST Thursday, February 13, 2025, in these cases.
3. Any candidate encountering an extenuating circumstance (e.g. family emergency, illness) within the 8-hour window should notify the ESB as soon as possible at esb@austin.utexas.edu. The Board will grant exceptions at their discretion. An agent should still be sent in place of the candidate where possible in this case.
4. To verify attendance, ESB members will conduct roll call at the start and end of the Candidate Seminar. All candidates must be in attendance through the duration of the seminar.

Finally, the ESB would like to inform candidates of the following:

1. By attending the candidate seminar, candidates will have the opportunity to meet members of the Election Supervisory Board, learn about election rules, important dates and times, campus resources, training on Institutional Rules and Policies, and ask questions related to the elections.
2. Candidates who attend the candidate seminar and are present for the Institutional Rules and Policy training are eligible to become a member of a temporary campus elections organization.
3. The purpose of the campus elections organization is to simplify candidate organizing and ensure that candidates understand their responsibilities according to the Institutional Rules on Student Services and Activities. Eligible candidates who join the organization are able to reserve space, banners, a-frames and tables on campus in accordance with university policy and guidelines. Members of the organization may also use and display certain protected marks on campaign materials. To learn more, visit the [Campaign Organization and Protected Marks page](#) and follow the directions outlined on the page.

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