

Election Supervisory Board Advisory Opinion (ESB/AO 2018-001)

Subject: Defined Dates, Electronic Form for Financial Disclosures and Agent/Worker Form

The 2018 Election Supervisory Board uses an online template where candidates are required to submit their financial disclosures. This form is available through the utexasvote.org page and will be distributed to all candidates via email. Additionally, an Agent/Worker form is available and candidates are required to submit their updated Agent/Worker form as often as the financial disclosure deadlines.

Each candidate must submit 3 separate financial disclosure forms at the appropriate times listed below. Candidates must submit a financial disclosure regardless if they have anything to disclose on each form. Financial Disclosure forms may be filed as early as 48hrs in advance of the dates listed below.

SEC. 4.19 DISCLOSURE OF CAMPAIGN WORKERS. Each candidate and executive alliance shall be required to submit to the Election Supervisory Board an up-to-date list of all workers at least as often as each financial disclosure deadline.

SEC. 7.14 CAMPAIGN EXPENDITURE RECORDS. Each candidate must keep accurate and up to-date records of all campaign receipts and expenditures.

And whereas Section 7.17 of the Campus-Wide Election Code reads:

SEC. 7.17 FINANCIAL DISCLOSURE STATEMENT. Financial disclosure statements shall be filed with the Election Supervisory Board, in the Student Government Office (SAC 2.102) or other locations designated by the Election Supervisory Board, at the following times:

- (a) By 4:30pm CST, on the first day of campaigning; and,
- (b) By 4:30pm CST, on the last day of the second week of campaigning; and,
- (c) By 4:30pm CST, on the last day before the general or special election; and,

In the case of a runoff:

- (d) By 4:30pm CST, on the first day of campaigning in a runoff election; and,
- (e) By 4:30pm CST, on the last day of voting in a runoff elections.

Therefore, let these dates be defined for the Spring 2018 Election Cycle as:

- (a) Financial Disclosure and Agent/Worker List #1: Wednesday February 14th, 2018 by 4:30p.m.
- (b) Financial Disclosure and Agent/Worker List #2: Friday February 23rd, 2018 by 4:30 p.m.
- (c) Financial Disclosure and Agent/Worker List #3: Thursday March 1st, 2018 at 4:30 p.m.

In the case of a runoff:

- (d) Financial Disclosure and Agent/Worker List (Runoff) #1: Friday March 2nd, 2018 by 4:30 p.m.
- (e) Financial Disclosure and Agent/Worker List (Runoff) #2: Thursday March 8th, 2018 by 4:30 p.m.

Any candidate that does not follow these guidelines will be found in violation of Sections 7.14 and 7.17, and may have a complaint filed against them.

Opinion authorized by:

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