

The University of Texas at Austin

CONSTITUTION OF THE

GRADUATE STUDENT ASSEMBLY

PREAMBLE

We, the graduate students of the University of Texas at Austin in order to (1) secure and protect the rights of all graduate students at this institution; (2) to promote the interests and opinions of the graduate student body; (3) to undertake and promote programs and projects which are of benefit to the graduate student body; (4) to serve as the official voice of graduate students on matters of academics, student welfare, campus policy, and the implementation of this policy; (5) to facilitate graduate student communication and interaction; and (6) to gather and disseminate information pertinent to graduate students; do hereby ordain and establish this as the binding Constitution of the Graduate Student Body and the Graduate Student Assembly.

ARTICLE I

Organization

Section 1. Name. The name of the organization shall be the Graduate Student Assembly (GSA).

Section 2. Authority. The Graduate Student Assembly is the principal body for the representation of the interests of graduate students at the University of Texas at Austin (*Part One, University of Texas at Austin Handbook of Operating Procedures*).

Section 3. Purpose. The Graduate Student Assembly shall seek to improve the academic, social, and professional lives of graduate students consistent with the goals listed in the Preamble to the Graduate Student Assembly Constitution. The Graduate Student Assembly shall strive to be a thoughtful and deliberative student governance body that supports the collegial and interdisciplinary relationship between graduate students and with the graduate faculty. The objectives of the Graduate Student Assembly shall be provided in the Bylaws.

Section 4. Registered Student Organization. The Graduate Student Assembly is a Registered Student Organization of the University of Texas at Austin and its President shall be responsible for ensuring that recognition and official sponsorship of the Graduate Student Assembly by the Dean of Students is maintained (*Series 50202, University of Texas Regents Rules*).

Section 5. Recognized Student Governance Organization. The Graduate Student Assembly is a Recognized Students' Association of the University of Texas at Austin (*Series 50203, Section 1, UT Regents Rules*).

Section 6. Recognized Forum for Student Opinion. The Graduate Student Assembly is a recognized forum of student opinion (*Series 50203, Section 2, UT Regents Rules*).

Section 7. Graduate Students Represented. The Graduate Student Assembly represents all graduate students of the University of Texas at Austin enrolled in the Graduate School, Graduate School of Business, LBJ School of Public Affairs, School of Law, and all other colleges or schools governed by the most recent *Graduate Catalog* and *Law School Catalog*.

ARTICLE II Membership

Section 1. Diversity. Graduate Student Assembly membership shall be limited to students, faculty, and/or staff of The University of Texas at Austin regardless of race, national origin, creed or political affiliation, gender, sexual orientation, religion, age, disability, or veteran's status (*Sections 3 and 11, UT Austin Student Organization Manual*).

Section 2. Scope. All graduate students in good standing at The University of Texas at Austin are eligible to participate in the Graduate Student Assembly. To be in good standing a student must be enrolled in and making satisfactory progress in a program leading toward a graduate degree or a post- baccalaureate professional degree at the University of Texas at Austin. Whether the graduate student is in good standing is determined by the rules of the Graduate School (*Series 50101, UT Regents Rules*).

Section 3. Standing. Voting rights in the Graduate Student Assembly shall be limited to graduate students of The University of Texas at Austin.

Section 4. Representation. The graduate students at the University of Texas at Austin shall be represented in the Graduate Student Assembly through the following members:

4.1. Departmental-Representatives. Graduate students elected to represent the students of each field of study as defined in the most recent *Graduate Catalog* and *Law School Catalog*.

4.2. Alternate Representatives. Graduate students elected to be alternate representatives students of those fields of study as defined in the most recent *Graduate Catalog* and *Law School Catalog* not represented by a voting representative.

4.3. Officers and Directors. Graduate students elected as President, Vice-Presidents, and appointed officers and directors.

4.4. Graduate Representatives to University Governance Committees. Graduate students appointed to represent all graduate students to university

governance committees and advisory groups regardless of the organization sponsoring their appointment.

4.5. Other Members. Other assembly designated members as specified in the Constitution and Bylaws.

Section 5. Participants. Participants in the Graduate Student Assembly shall consist of the following:

5.1. Administration Sponsor. The University of Texas at Austin Vice Provost and Dean of Graduate Studies shall be the official sponsor for the Graduate Student Assembly (*Part One, University of Texas at Austin Handbook of Operating Procedures*).

5.2. Other Participants. Other assembly designated participants, such as advisors or members of standing committees, ad hoc committees, and other Assembly activities, as specified in the Constitution, Bylaws, or Rules of Order of the Graduate Student Assembly.

Section 6. Graduate Student Assembly Members Rights and Responsibilities.

6.1. Responsibilities. All members of the Graduate Student Assembly will to the best of his or her ability preserve, protect, and defend the Constitution of the Graduate Student Assembly. Graduate Student Assembly members shall faithfully discharge the duties of the office or position they hold. Graduate Student Assembly members shall conduct themselves in a collegial manner consistent with their current and future roles as scholars, professionals, and leaders.

6.2. Rights. Members of the Graduate Student Assembly shall have all rights of membership including full participation in all Graduate Student Assembly activities. Full participation includes the right to attend at all Assembly meetings, Graduate Student Assembly committee and subcommittee meetings, and the right to read all Graduate Student Assembly formal and informal communications.

Section 7. Graduate Students Rights and Responsibilities

7.1. Responsibilities. Graduate Students shall keep Graduate Student Assembly members informed of their concerns and interests.

7.2. Rights. Graduate Students shall have the right to elect representatives and officers to the Assembly, to attend all meetings of the Graduate Student Assembly, including its committees and its subcommittees according to the Texas Open Meetings Act, and to read all Graduate Student Assembly communications available through the Texas Public Information Act.

ARTICLE III

Elections

Section 1. General Provisions. General elections for executive officers shall be held on two consecutive weekdays as dictated by the Common Election Code. General elections for departmental and alternate representatives shall be held by the second week of the fall semester.

1.1. Special Elections. The President shall have the power to call special elections to fill vacancies or address other emergency matters.

Section 2. Election Oversight Board. Elections shall be conducted and overseen by the Election Oversight Board. This shall include all elections required by this Constitution or referred by other University policy-making boards or administrative bodies.

2.1. Composition. The members of the Election Oversight Board shall consist of a chair and two members appointed upon recommendation of the President and approval of two-thirds (2/3) of the Assembly.

2.2. Vacancies. In the event that a member of the Election Oversight Board is rendered unable to serve, the President shall appoint a replacement upon two-thirds (2/3) approval of the Assembly.

2.3. Conflicts of Interest. Members of the Election Oversight Board shall not serve as a departmental representative, alternate representative, or officer in the Graduate Student Assembly during their terms of office. Members of the Election Oversight Board of the Graduate Student Assembly shall not serve as a representative of a constituent program or organization during their terms of office.

Section 3. Election Code. The Election Oversight Board shall be responsible for creating and amending an Election Code to be submitted to the Graduate Student Assembly for approval by a majority of all voting members. No election rules may be enacted within four (4) weeks prior to an election.

Section 4. Voting. Each graduate student may cast one (1) vote for President, one (1) vote for Vice-President. Each graduate student may cast one (1) vote for their respective departmental representative(s), and one (1) vote for their respective alternate representative(s) in the Graduate Student Assembly.

4.1. Results. The candidate for each departmental representative or alternative representative receiving the highest number of votes for the Assembly seat shall be certified in the respective position. A candidate for President or Vice-President must receive (a) a majority of the total votes cast in the general or special election and (b) a majority of the graduate student vote from at least one-half (1/2) of the colleges or schools listed in the most recent *Graduate Catalog* and *Law School Catalog* participating in the general or special election in order to be certified.

4.2. Run-Off Procedures. If the top candidates for a position receive a tie vote in a general or special election where more than two candidates ran for a position, a runoff election will occur. If no candidate for President or Vice-President receives both the majority of total votes cast and a majority of the graduate student vote from at least one-half (1/2) of the colleges or schools and more than two candidates ran for the position, the two candidates receiving the highest number of total votes for the respective position shall have a runoff election. The candidate receiving both the majority of total votes cast and a majority of the graduate student vote from at least one-half (1/2) of the colleges or schools in the runoff shall be certified in the position. In the case of a tie in the runoff for President, Vice-President, or departmental representative or if only two candidates ran originally for a position in the general or special election; the current and newly elected Graduate Student Assembly Representatives shall vote on the two candidates. The candidate who receives a majority of the votes of the Representatives present and voting shall be certified for the position. In the case of a tie, the current President shall cast the deciding vote.

Section 5. Disputes. Election disputes and grievances shall first be heard by the Rules and Administration Committee. Decisions of the Rules and Administration Committee may be appealed and heard by the Election Oversight Board.

Section 6. Participation. There shall be no constitutional provision requiring a minimum number of voters participating in any general or special election in order to validate that election.

Section 7. Term of Office. All officers and members of the Election Oversight Board shall serve one-year terms, beginning at 12 noon on the first Tuesday of April of each year. All departmental representatives and alternate representatives shall serve one-year terms beginning in the fall semester.

Section 8. Resignation. Any member of the Graduate Student Assembly may resign at any time through written declaration.

Section 9. Conflicts of Interest. The same person shall not hold two elective offices simultaneously, nor shall two persons simultaneously hold the same elective office. No alternate representative may serve concurrently as an officer of the Graduate Student Assembly. The Graduate Student Assembly may not make any endorsements in any elections.

ARTICLE IV

Officers and Executive Committee

Section 1. Executive Officers. The executive power of the Graduate Student Assembly shall be vested in the President of the Graduate Student Assembly, the Vice-President, the Financial Director, the Programs Director, the Communications Director, the

Administrative Director, the Academic Affairs Director, the Legislative Affairs Director, and the Student Affairs Director.

1.1. Elected Officers. The President, and Vice-President shall be elected by the graduate student body during the campus-wide elections held each spring. To be eligible for President, a graduate student must have served as a departmental representative or as an officer during the preceding year.

1.2 Appointed Officers. All other executive officers of the Graduate Student Assembly shall be appointed upon recommendation of the President-elect and approval of two-thirds (2/3) of the Assembly. All appointed officer candidates shall be entitled to address the Assembly directly regarding their qualifications for the position.

1.3. Duties of Officers. The main authority of the President and Vice-President shall be specified in the Constitution. Other duties of the President and Vice-President along with the duties of all other officers of the Graduate Student Assembly shall be specified in the Bylaws.

1.3.1. President of the Graduate Student Assembly. The President shall be the Chief Executive Officer of the Graduate Student Assembly. The President shall be the representative of graduate students to the administration of the University of Texas at Austin, to the Board of Regents of the University of Texas System, to the City of Austin, and to the Texas Legislature.

1.3.2. Vice-President. The Vice-President shall monitor the internal and external operations of the Graduate Student Assembly as defined by the President. The Vice-President for Internal Affairs shall be the presiding officer of the Assembly.

Section 2. Executive Succession.

2.1. Vacancy of the Presidency. In the event that the President of the Graduate Student Assembly is unable to serve, the Vice-President shall assume that office.

2.2. Vacancy of the Vice-Presidency. In the event that the Vice-President is unable to serve, the President shall nominate a successor to the Vice-Presidency. This successor must be confirmed by an absolute two-thirds (2/3) majority vote of the Assembly.

3.3. Interim President. In the event that the President and Vice-President are simultaneously rendered unable to serve, the Administrative Director shall immediately become interim President of the Graduate Student Assembly. The interim President shall be charged to conduct a special student election to elect a

new President and Vice-President in the timeliest manner possible. The interim President retains his or her membership in the Graduate Student Assembly, and is eligible to be elected President of the Graduate Student Assembly.

3.4. Vacancy of Appointed Officers. In the event that an appointed officer is rendered unable to serve, the President shall appoint a replacement upon two-thirds (2/3) approval of the Assembly.

Section 4. Executive Committee. All officers of the Graduate Student Assembly shall serve on the Executive Committee. In addition, the President may invite other Members, Participants and graduate students to participate in the Executive Committee meetings.

4.1. Purpose. The Executive Committee shall be responsible for coordinating the executive functions of the Graduate Student Assembly. The Executive Committee shall meet in advance of the regular meetings of the Assembly to set the agenda.

4.2. Authority. The Executive Committee shall have the authority to act on behalf of the Assembly when the Assembly is not in session. Actions of the Executive Committee or its members shall be reviewed and ratified by the Assembly at the next regular meeting. Other duties of the Executive Committee shall be specified in the Bylaws.

4.3. Chair. The President of the Graduate Student Assembly shall preside over all meetings of the Executive Committee. The President and the Vice-President each have the authority to convene the Executive Committee.

Section 5. Conflicts of Interest. An officer of the Graduate Student Assembly shall not serve as an elected representative or officer in any university-wide student governance organization.

ARTICLE V Assembly

Section 1. Authority. The Assembly shall be the legislative body of the Graduate Student Assembly. Assembly members acting as an assembled body in session shall constitute the final authority of the Graduate Student Assembly to represent graduate students of the University of Texas at Austin. The Assembly may conduct polls, initiate petitions, and/or establish forums for debate or discussion under the provisions of the Bylaws and Rules of Order (*Series 50203, Section 2.3, UT Regents Rules*).

Section 2. Membership. Members of the Assembly shall consist of the following classes.

2.1. Departmental Representatives. Graduate students elected to represent the students of each field of study as listed in the most recent *Graduate Catalog* and *Law School Catalog*.

2.2. Alternate Representatives. Graduate students elected to represent the students of each field of study as listed in the most recent *Graduate Catalog* and *Law School Catalog* in the absence of the departmental representative. An alternate representative shall attend meetings of the Assembly and have voting rights only when the departmental representative is absent.

2.2. Officers and Directors. Graduate Student Assembly officers and directors are ex-officio members of the Assembly but shall have no vote unless authorized under another provision of this Constitution.

2.3. Graduate Student Representatives to University Committees. Graduate students appointed to represent all graduate students to university governance committees and advisory groups regardless of the organization sponsoring their appointment are ex-officio members of the Assembly but shall have no vote.

2.4. Other Members. The Assembly may also name additional members in this Constitution, who shall be ex-officio members without a vote. Ex-officio members shall serve one-year terms and shall be subject to the same rules, provisions, and responsibilities as those that govern full Assembly members, with the exception of voting privileges.

Section 3. Membership Disputes. The Assembly shall be the final judge of the credentials of any members or potential members.

Section 4. Ratification. The Assembly shall review and ratify actions of the Executive Committee at each regular meeting.

Section 5. Members Responsibilities and Rights.

5.1. Responsibilities. Members of the Assembly shall faithfully represent the interests of their constituents rather than their own personal interests. They shall be easily accessible and work closely with their colleagues in their department and in the Assembly.

5.2. Rights. Members of the Assembly shall have the rights to participate in all Assembly activities and to express their views, arguments, or opinions upon any business properly set before the membership as specified in the Constitution, Bylaws, and Rules of Order of the Graduate Student Assembly. Alternate representatives may only exercise member rights at a meeting of the Assembly in the absence of the departmental representative.

Section 6. Assembly Business. When in session, the Assembly shall normally consider recommendations of committees that have been put in the form of motions or resolutions for definite action according to the Bylaws and Rules of Order. If the Assembly wishes to explore a subject that is not in a form for definite action and it does not wish to refer it to

a committee, it shall explore the subject as a Committee of the Whole according to the Bylaws and Rules of Order.

Section 7. Vacancies.

7.1. Departmental or Alternate Representatives. A graduate student organization representing a field of study may forward the name of a student to fill a vacancy upon two-thirds (2/3) approval of the Assembly. If a graduate student organization does not exist for the field of study or the organization cannot fill the vacancy, the President shall fill the vacancy by appointment upon two-thirds (2/3) approval of the Assembly. All appointed departmental or alternate representatives must meet the same requirements as the elected representatives of the Assembly.

7.2. Graduate Student Representatives to University Governance Committees. The President shall call for graduate student volunteers to fill the graduate student vacancy on the university governance committee. The President submits his or her nominee to the Assembly for approval at the next regular meeting. Nominees shall be approved by a two-thirds (2/3) majority of the Assembly. Assembly approval constitutes appointment or recommendation for appointment to university governance committees. The President forwards recommendations to the appropriate office supporting the committee.

Section 8. Open Meetings. All meetings of the Assembly shall be open to the public. The time, place, and business of each meeting shall be announced to the public at least seventy-two (72) hours in advance of the meeting (Texas Open Meetings Act).

Section 9. Conduct of Business. The Assembly shall conduct business according to the Bylaws and Rules of Order.

ARTICLE VI Committees

Section 1. Authority. The President shall have the power to create standing and other committees as deemed necessary to accomplish the business of the Graduate Student Assembly. The Rules and Administration Committee shall be a permanent standing committee of the Graduate Student Assembly.

Section 2. Purpose. The purpose, scope of responsibility, and authority for standing committees shall be clearly stated in the Bylaws. The President shall assign the purpose, scope of responsibility, and authority for all other committees. Select and other ad hoc committees are normally concerned with issues and other matters potentially or actually affecting graduate students, but may address specific operational or administrative matters if such matters are outside the scope of a standing committee.

Section 3. Chair. The chair of each standing committee shall be an Officer or Director of the Graduate Student Assembly. The chair of any standing or other committee shall be appointed upon recommendation of the President and approval of two-thirds (2/3) of the Assembly. The Chair shall provide a status report on committee activities for each regular Assembly meeting.

Section 4. Membership. All graduate students are eligible to participate on committees of the Graduate Student Assembly. The Vice-President shall each have the authority to assign representatives to sit on the standing committees of the Graduate Student Assembly.

Section 5. Open Meetings. All meetings of Graduate Student Assembly committees shall be open to the public unless a specific meeting is closed by a two-thirds (2/3) affirmative vote of Assembly members attending a regular meeting. Committee Chairs shall announce the time, place, and agenda (or purpose) of their meetings to the public at least seventy-two (72) hours in advance of the meeting (Texas Open Meetings Act).

Section 6. Conduct of Business. Standing and other committees shall conduct business according to the Bylaws and Rules of Order and shall meet at least once a month during the long semesters. They shall elect a Secretary who shall keep records of the decisions made in each meeting and provide such records to the Administrative Director within seven (7) days of the conclusion of each meeting.

ARTICLE VII Removal

Section 1. Impeachment. Elected officers may be impeached and removed from office for failure to fulfill the duties and responsibilities mandated in the Constitution, Bylaws, or Rules of Order of the Graduate Student Assembly.

1.1. Initiation of Proceedings. A motion to impeach an elected officer of the Graduate Student Assembly must be submitted in writing and requires the written seconding of at least two voting members of the Assembly.

1.2. Hearing. In the event of impeachment, removal hearings shall take place in the next meeting of the Assembly as the first order of business. The chair of the Election Oversight Board shall preside at such hearings.

1.2.1. Public Forum. Removal hearings shall be open to the public.

Section 2. Recall. Voting members of the Assembly may be recalled and removed from office for cause as specified in the Constitution, Bylaws, and Rules of Order of the Graduate Student Assembly.

2.1. Initiation of Proceedings. A recall motion of a voting member of the Assembly requires a written petition of a majority of the graduate students from the affected field of study.

2.2. Hearing. In the event of recall, removal hearings shall take place in the next meeting of the Assembly as the first order of business. The chair of the Election Oversight Board shall preside at such hearings.

2.2.1. Public Forum. Removal hearings shall be open to the public.

Section 3. Removal from Office. A three-fourths (3/4) majority of the total voting membership of the Graduate Student Assembly shall be necessary to remove an elected officer or voting member of the Assembly. An appointed officer, member of the Election Oversight Board, graduate representative to a university committee, or other appointee may be removed from office upon recommendation of the President and approval of two-thirds (2/3) of the Assembly.

Section 4. Excessive Absence. Officers and voting members of the Assembly shall be permitted two (2) unexcused absences for General Assembly meetings during each long semester of an academic year. The third (3) unexcused absence will result in an automatic removal from the Assembly. By majority vote, the Assembly may grant an exception to this rule for any individual member.

4.1.1 Notification. Departments with members removed under this section will be notified by the administrative director within one (1) week.

ARTICLE VIII

Financial Management

Section 1. Budget. The annual budget for the Graduate Student Assembly shall be approved by a majority vote of the Assembly.

Section 2. Deficits. No expenditures shall be allowed that would result in a deficit in any Graduate Student Assembly account.

Section 3. Sources of Funding. The Graduate Student Assembly shall receive funding from the compulsory Student Services Fees. Funding may also be generated through optional student fees in accordance with approved procedures for optional Student Services Fees. Additional revenue may be generated, as the Graduate Student Assembly deems appropriate or necessary, in accordance with established University policy.

Section 4. Annual Financial Reports. The Graduate Student Assembly shall submit an annual financial report to the University of Texas at Austin chief business officer and shall make such special reports as may be called for by such business officer. A duplicate copy of each report shall be filed with the University of Texas at Austin chief student affairs officer (*Series 50203, Section 1.5, UT Regents Rules*).

Section 5. Additional Provisions. The Bylaws and Rules of Order shall outline specific policies and procedures for the expenditure of Graduate Student Assembly funds.

ARTICLE IX Governing Documents

Section 1. Governing Documents of the Graduate Student Assembly shall consist of the following:

1.1. Constitution. The Constitution serves to clarify the organization's purpose, delineate basic structure, and provide the cornerstone for building an effective organization. It will also allow members and potential members to have a better understanding of the nature of the organization and its functions.

1.2. Bylaws. The Bylaws set forth in more detail the procedures the Graduate Student Assembly must follow to conduct business in an orderly manner. They provide further definition to the articles of the Constitution and provide general duties of officers and general administrative rules of the organization.

1.3. Rules of Order. The Main Rules of Order, Special Rules of Order, and Standing Rules of Order shall be as specified in the Bylaws.

Section 2. Amendments.

2.1. Constitution. Upon review of the Executive Committee, the Graduate Student Assembly may amend the Constitution by an affirmative roll call vote of two-thirds (2/3) of the total voting membership of the Graduate Student Assembly provided the proposed amendment was previously discussed at a regular or special Assembly meeting at least ten days before the consideration vote and notice of the proposal to amend the Constitution and the complete written text of the proposed amendment was introduced to all Graduate Student Assembly members at least ten days before the first meeting at which it was to be discussed. The Graduate Student Assembly sponsor and advisor shall be notified of the proposed amendment at the same time as the membership. The minutes of the meeting shall document the vote as a roll call vote.

2.1.1. The amendment shall be transmitted to the University of Texas at Austin Graduate School Dean and the University of Texas at Austin Vice President for Student Affairs within five days. The amendment will become effective upon approval by the above named offices. If the above named offices have not acted within two weeks of transmittal, the amendment will become conditionally effective, pending action by the above named offices.

2.1.2. The University of Texas at Austin chief graduate studies officer and chief student affairs officer shall have the power, when in their judgment the interests of the institution require it, to amend or repeal any provision in the constitution of the Graduate Student Assembly, but such action shall not be effective until approved by the University of Texas at Austin President and the appropriate University of Texas System Executive Vice Chancellor. The transmission of the proposed amendment or repeal to the University of Texas System shall be accompanied by justified statement from the Assembly supporting or not supporting the proposed action (*Series 50203, Section 1.3, UT Regents Rules*).

2.2. Bylaws. Upon review of the Executive Committee, the Graduate Student Assembly may amend the Bylaws by an affirmative vote of two-thirds (2/3) vote of the Graduate Student Assembly voting members present at a regular or special meeting of the Assembly provided notice of the proposal to amend the Bylaws and the complete written text of the proposed amendment was introduced to all Graduate Student Assembly members at least ten days before the first meeting at which it was to be discussed. The Graduate Student Assembly sponsor and advisor shall be notified of the proposed amendment at the same time as the membership. The quorum for consideration of a change in the Bylaws shall be a majority of the voting members of the Assembly.

2.2.1. The amendment shall be transmitted to the University of Texas at Austin Graduate School Dean within five days. The amendment will become effective upon approval by the above named offices. If the above named offices have not acted within two weeks of transmittal, the amendment will become conditionally effective, pending action by the above named offices.

2.2.2. The University of Texas at Austin chief graduate studies officer and chief student affairs officer shall have the power, when in their judgment the interests of the institution require it, to amend or repeal any provision in the bylaws of the Graduate Student Assembly, but such action shall not be effective until approved by the University of Texas at Austin President and the appropriate University of Texas System Executive Vice Chancellor. The transmission of the proposed amendment or repeal to the University of Texas System shall be accompanied by justified statement from the Assembly supporting or not supporting the proposed action (*Series 50203, Section 1.3, UT Regents Rules*).

2.3. Rules of Order. The Rules of Order, Special Rules of Order, and Standing Rules of Order may be amended as specified in the Bylaws.

Section 3. Suspension. Elements of the Constitution or Bylaws may not be suspended.

Section 4. Copies

4.1. Official Copies. The Administrative Director is responsible for maintaining an accurate and updated paper copy of the governing documents in the official files along with the history and amendments relating to them. The Administrative Director shall also maintain an immutable electronic version of all current official copies.

4.2. Working Copies. The Administrative Director is responsible for providing copies to each new Officer and Committee Chair, and for maintaining a current copy of these documents in an electronic format so that they are easily accessible to all members, graduate students, and other interested parties.

4.3. University of Texas System Board of Regents Copy. A copy of the current Constitution is also maintained in the offices of the University of Texas System Board of Regents.

4.4. University of Texas at Austin Copies. Copies of the current Constitution and Bylaws are also maintained in the offices of the University of Texas at Austin Office of Graduate Studies and Office of the Dean of Students.

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