

**Multicultural Greek Council |The University of Texas at Austin
Constitution**

ARTICLE I NAME

The name of the council shall be the Multicultural Greek Council (MGC) at The University of Texas at Austin.

ARTICLE II PURPOSE

The purpose of the Multicultural Greek Council at the University of Texas at Austin is to unite multicultural sororities and fraternities into a single governmental body. We hope to build a strong multicultural Greek community by promoting success in higher education, increasing diversity and multicultural awareness within the surrounding community, and through philanthropic works.

ARTICLE III HONOR CODE

All Active Members of the Multicultural Greek Council shall abide by the following Honor Code that has been adopted from the University of Texas at Austin. It is stated as follows:

“The core values of The Multicultural Greek Council are learning, discovery, freedom, leadership, individual opportunity and responsibility. Each member of the council is expected to uphold these values through integrity, honesty, trust, fairness and respect toward peers and community.”

ARTICLE IV MEMBERSHIP

Section 1. Member organizations should be established nationally as a multicultural Greek letter organization from inception. This provision may apply to local Greek organizations. An organization is eligible to apply for membership in MGC per Greek Life and Intercultural Education (GLIE) requirements. A chapter’s grade point average (GPA) must be at least a 2.5 on a 4.0 scale. All chapters must be in good standing with The University of Texas at Austin.

Section 2. Eligibility for Membership: The guidelines for entry into MGC shall include:

- 1) Organization must be founded as a multicultural sorority or fraternity.
 - a) A multicultural Greek letter organization is defined as an organization that does not solely promote a single culture or recruit membership of a single race, creed, color, religion, or sexual orientation.
- 2) National or local establishment of the organization for at least one year.
- 3) Membership of the organization must include at least three members.
- 4) Recognition by The University of Texas at Austin department of GLIE as an affiliate Greek organization prior to petitioning the council.
- 5) Any Greek organization that belongs or has belonged to an existing GLIE council is not eligible for membership in the MGC.

Section 3. Petitioning for Membership

- 1) An organization wishing to join MGC must submit a membership petition packet to the MGC Executive Board. This packet must include:
 - a) A letter of intent
 - b) A copy of the organization's constitution and bylaws
 - c) A membership roster
- 2) Membership petitioning process.
 - a) After the membership petition packet is submitted, the petitioning organization will receive an outline, date, and time to present their organization to the executive board.
 - b) The date to present to the executive board shall be no later than two weeks from the membership petition packet submission date.
 - c) The executive board shall vote on an organization's membership status at the first executive board meeting after the initial organization presentation.
 - d) A 2/3 majority vote by the executive board of the MGC is necessary to allow any organization into membership.
 - e) If voted on favorably and approved by the GLIE, the chapter will receive temporary recognition for the period of one year.
 - f) The chapter will receive a vote during the general body meetings but will not be permitted to hold an executive position until they have permanent recognition.
 - g) If an organization is denied, they can still be an associate affiliate and re-apply again after a period of one semester.

Section 4. Active Membership.

- 1) An Active Member is one who:
 - a) Fulfills financial obligations to the council
 - b) Maintains good standing with the university and GLIE
 - c) Provides at least two representatives per meeting, excluding the executive board.
 - i) An active affiliate must not be absent for more than two meetings per semester.
 - d) Member organizations are expected to abide by MGC regulations to the extent at which they do not breach their National or Chapter Constitution and By- Laws.
- 2) In addition to the aforementioned requirements, Active Member must fulfill the following, Active Memembers must:
 - a) register with student activities every year.
 - b) be a registered organization on the University of Texas campus.
 - c) have no university administrative bars at the beginning of semester.
 - d) have no financial obligations to the MGC.
 - e) submit chapter rosters to Sorority and Fraternity Life office every semester.
 - f) submit grade release form for new members to SFL
 - g) maintain a GPA of 2.5 or above as a chapter.
 - h) complete the yearly safety education program.

- i) send a chapter representative, preferably the president to meet with the MGC advisor once a semester.
- j) be recognized by your national/regional organization without penalties.

Failure to meet any of the aforementioned Active Member guidelines will result in the organization becoming a Restricted Member, See below for information regarding Restricted Membership.

Section 5. Restricted Membership. A Restricted Member is one who has failed to meet 1 (one) or more of the aforementioned requirements that have to be met by all Active Members. They have MGC membership requirements and but not participate in MGC business as stated below:

- 1) Associate Affiliates must pay the \$85 affiliate fee.
- 2) Associate Affiliates are required to participate in MGC sponsored events as stated for Active Members.
- 3) Associate affiliates are not part of quorum needed for voting and therefore the MGC cannot take their votes into consideration.
- 4) A simple majority vote by the executive board of MGC is necessary to allow any organization into associate membership.

Section 6. Associate Membership. An Associate Affiliate is one who is not defined as an organization that intends to petition for Active Membership but is still working to obtain all MGC membership requirements and may not participate in MGC business.

- 5) Associate Affiliates must pay the \$85 affiliate fee.
- 6) Associate Affiliates are required to participate in MGC sponsored events as stated for Active Members.
- 7) Associate affiliates are not part of quorum needed for voting and therefore the MGC can not take their votes into consideration.
- 8) A simple majority vote by the executive board of MGC is necessary to allow any organization into associate membership.

ARTICLE V OFFICE RESPONSIBILITIES

Section 1. Executive Officers

- 1) President
 - a) Requirements
 - i) The President of the MGC may not be the President of an active organization.
 - ii) Must have a minimum requirement of one year experience as a MGC representative or officer.
 - b) Responsibilities
 - i) Preside over all meetings and MGC sponsored events.

- ii) Serve as MGC representative at major university functions and within the University Greek community
 - iii) Create an agenda for MGC meetings to be approved by the executive board
 - iv) Reserve room space for MGC General and Executive Board meetings
 - v) Assist the Treasurer in the distribution of MGC funds.
 - vi) Meet with MGC Advisor on a bi-weekly basis to review minutes and agenda for the upcoming week.
 - vii) Meet with Executive Board on a bi-weekly basis to discuss agenda and other needed business.
 - viii) Has the right to call emergency meetings with 48 hours notice and with the approval of 2 officers.
- c) Voting
- i) The President will vote only in case of a tie
- 2) Vice-President
- a) Responsibilities
- i) Shall assume the role of President in the event that the president is absent, resigns or is impeached.
 - ii) Shall oversee and assist MGC Committees and attend meetings with committee chairs.
 - iii) Work with the Secretary on planning the calendar for the upcoming semester.
 - iv) Chair the Judicial Board.
 - v) Apply and enforce parliamentary procedure and constitution guidelines, bylaws and University of Texas at Austin policies.
 - vi) Maintain decorum and order at all meetings.
 - vii) Perform other duties as assigned by the President.
 - viii) Be responsible for counting votes at all meetings and during elections
- 3) Secretary
- a) Responsibilities
- i) Record minutes for all MGC meetings
 - ii) Maintain and distribute roster of MGC Executive Board and representatives to member organizations and the Student Activities Leadership and Development (SALD)
 - iii) Shall work with the Vice President on planning calendar events for the upcoming semester
 - iv) Maintain attendance for Executive Board and representatives.
 - v) Collect all documents from member organizations and distribute to appropriate Executive Board member.
 - vi) Maintain all correspondence with University community and other councils.
 - vii) Aid and assist Vice President with MGC Committees.
 - viii) Post minutes after each general meeting.

- ix) Work with the webmaster on the maintenance of the website.
- 4) Treasurer
 - a) Responsibilities
 - i) Create and propose budget to be passed by the Executive Board.
 - ii) Collect dues and fines.
 - iii) Present Budget Report at all meetings.
 - iv) Distribute approved funds.
 - v) Keep accurate record of all expenses, receipts, and transactions.
 - vi) Work with Vice President and Secretary on planning calendar for the upcoming semester.
 - vii) Schedule at least two MGC fundraisers per semester to meet budget requirements.
 - viii) Maintain attendance of member organizations at fundraisers and submit to the Secretary.

Section 2. Committee Chairs (To be elected based on the outlined guidelines of this doctrine)

- 1) Recruitment Chair
 - a) Responsibilities
 - i) Coordinate all MGC related recruitment programs
 - ii) Maintain attendance of member organizations at recruitment programs and submit to the Secretary.
 - iii) Enforce recruitment guidelines.
 - iv) Abide by University of Texas at Austin recruitment policies and communicate with GLIE on recruitment activities.
 - v) Assist in the creation of any All-Greek or General Greek publications
- 2) Social/Cultural Chair
 - a) Responsibilities
 - i) Coordinate MGC mixers and any events deemed necessary when other chair positions remain vacant.
 - ii) Maintain attendance of member organizations at social/cultural and MGC sponsored events to be submitted to the Secretary.
 - iii) Coordinate MGC awards, presentations and receptions.
 - iv) Program at least one cultural event per semester.
 - v) Maintain records of social activities and cultural events.
- 3) Community Service Chair
 - a) Responsibilities
 - i) Schedule at least one community service project for member organizations per semester
 - ii) Maintain attendance of member organizations at community service events to be submitted to the Secretary.

- iii) Establish a relationship with the university and community service organizations.
 - iv) Maintain records of community service events.
- 4) Historian
- a) Responsibilities
 - i) Create and maintain the MGC scrapbook.
 - ii) Take photos at all MGC sponsored events to be kept on file.
 - iii) Assist webmaster.
- 5) Website Designer
- a) Responsibilities
 - i) Create council website
 - ii) Maintain website with current information.
 - iii) Follow website guidelines.

Section 3. Officer Vacancy or Removal

- 1) Officers are elected with the expectation to serve their one (1) academic year long term. However, it is not the expectation of the MGC that an elected officer must neglect personal matters that hinder them from serving the office term. Therefore, resignation from an elected office is as follows:
- a) An official statement of resignation must be issued to E-Board and the general assembly two weeks before leaving office.
 - i) If the reason for departure is an emergency, notice to the President of the MGC must be given as soon as possible.

ARTICLE VI MEETINGS

Section 1. General Body Meetings

- 1) The MGC General Body shall meet bi-weekly during the school year at a place and time decided by the Executive Board.
- 2) A quorum (least members of the Executive Board) shall consist of two (2) representatives from each MGC organization. If not possible, quorum shall consist of 75% of the representatives from all MGC organizations.
- a) If two representatives are not present, a sanction of the amount of \$5 per absent member must be paid one week after notice by the executive board.
 - b) Failure to communicate the inability to send required delegates within a week (7 days) will warrant the aforementioned fine.

Section 2. Executive Board Meetings

- 1) The Executive Board shall meet on an alternate bi-weekly schedule from the general body meetings during the school year at a place and time decided by the Executive Board.

Section 3. Emergency Meetings

- 2) The President has the right to call emergency meetings with 48 hours notice and with the approval of two officers.

ARTICLE VII ADVISOR

Section 1. The MGC advisor must be a full time employee of The University of Texas at Austin, Office of the Dean of Students, Greek Life and Intercultural Education.

ARTICLE VIII FUNDS AND OBLIGATIONS

Section 1. Membership dues.

- 1) All MGC member organizations must pay \$85 in dues per semester.
- 2) The MGC Treasurer will collect dues by the second meeting of each semester.
 - a) Any MGC member organization that does not meet their financial obligation to the council by the fourth meeting of each semester will receive a fine of \$10 for every meeting date that has lapsed from the fourth meeting.

ARTICLE IX SCHEDULING OF EVENTS

Section 1. Member organizations within the MGC:

- 1) Member organizations are required to abide by guidelines set forth in their national or local constitutions regarding events including but not limited to:
 - a) Content of event.
 - b) Parties
- 2) Members of organizations in the MGC are discouraged of having events on the same day as the other organizations in the MGC.
- 3) When an organization in the MGC is having an event, each other organization in the MGC should make a genuine effort to send a member(s) of their organization to the event to encourage Greek unity.
- 4) Each chapter is required to ensure that a minimum of 50% of its actives attend Council sponsored events.
- 5) Failure to communicate the inability to send members within a week (7 days) will warrant a fine to the chapter \$15.

ARTICLE X MEMBERSHIP INTAKE

Section 1. Risk Management

- 1) All social events shall be in accordance with University rules and regulations.
- 2) Chapters shall be required to register social events with the council using the required form 2 weeks prior to an event to Social Chair.
- 3) Chapters shall also be required to submit a liability form if deemed necessary for social events to the council along with their registration form.

Section 2. Alcohol and Drugs

- 1) All chapter social events where alcohol is present must be registered with the MGC.

- 2) Social event registration forms must be turned in at least 1 week prior to non-public social functions, to limit MGC liability.
- 3) Social event registration forms must be turned in at least 2 weeks prior to public social functions with alcohol and drugs present.
- 4) No organization shall furnish or cause to be furnished any alcoholic beverage to anyone.
- 5) Common sources of alcohol such as kegs, alcoholic punch, unmonitored bulk containers of alcohol, etc. are prohibited.
- 6) Alcohol must not be directly or indirectly purchased by chapter funds (no slush funds and no passing the hat, etc.).
- 7) No individuals under the legal drinking age will be permitted to bring alcohol to a function, to consume alcohol at a function, or be allowed to remain at the function if found in possession of alcohol.
- 8) If a person chooses to leave the function and wishes to claim their remaining alcohol they may do so only upon exiting the premises.
- 9) Alcohol is prohibited at the following events:
 - a) Any new member events
 - b) Any formal or informal recruitment events
 - c) Any fundraisers or educational events
- 10) The following guidelines must be followed when alcohol is present:
 - a) Third Part Vendor Guidelines
 - i) Third party vendors must be licensed and insured as required by the state and local ordinances.
 - ii) Only a licensed and insured company may cater events or serve alcohol.
 - b) The sponsorship or co-sponsorship of a function at a tavern (an establishment that receives 50% of their gross sales from alcohol purchases) is prohibited.
 - c) The council is prohibited from entering into arrangements with the catering company to receive a set amount of alcohol. This is the same as purchasing alcohol with chapter funds. The catering company must be paid for services only, not the purchase of alcohol in any manner.

Section 3. Hazing Policy

Definition: "Hazing" means any action, activity, or situation which recklessly, negligently, or intentionally endangers the mental or physical health or safety of a person for the purpose of initiation or admission into or affiliation with any organization operating under the sanction of the University, hereinafter referred to as "university organizations".

- 1) All MGC organizations in good standing will abide by the following University of Texas at Austin policy.
 - a) Any person suffering or witnessing a hazing activity is encouraged to report the incident to appropriate University officials in the Office of the Dean of Students.

- b) New member education or new member programs and activities must not interfere with the rights and activities of others and should always reflect the best interests of the members of the organization it represents and the University community as a whole.
- c) Recruitment week activities should be scheduled in a way so as to not interfere with or be detrimental to academic performance of organization members or perspective members. Initiation week activities shall not be scheduled during the week prior to or week of final exams.
- d) Hazing shall include, but not be limited to forcing, requiring, or expecting new members, associate members, or perspective members, or initiated members of University organizations to participate in the following actions or activities:
 - i) Drinking alcohol or any other substance
 - ii) Using any drug, narcotic, or controlled substance
 - iii) Eating spoiled foods, raw onions, goldfish, or anything a reasonable person would not eat.
 - iv) Dropping food or other substances into another person's mouth
 - v) Tying a person to a chair, pole, anchor, tree, or any other object or to another person
 - vi) Causing excessive fatigue through physical exercise or psychological shock
 - vii) Paddling, whipping, or beating of any nature
 - viii) Performing calisthenics
 - ix) Pushing, shoving, tackling, or any other physical abuse
 - x) Throwing anything at a person or a group of people
 - xi) Exposing one's self indecently or appearing nude in any way that is considered by a reasonable person to be offensive
 - xii) Subjecting a person or a group to verbal harassment
 - xiii) The use of demeaning names
 - xiv) Misleading new members in an effort to convince them they will not be initiated, that they will be hurt during initiation, or any of the activity that would cause extreme stress
 - xv) Carrying any items that serve no constructive purpose or that is designed to punish or embarrass the carrier
 - xvi) Waking new members or initiated member at odd hours or permitting fewer than six continual hours of sleep each night
 - xvii) Conducting activities that do not allow adequate time for study
 - xviii) Wearing apparel or accessories that are demeaning and not normally in taste or wearing items that cause discomfort
 - xix) Defacing property
 - xx) Stealing any property
 - xxi) Compelling a person or a group to remain at a certain place or transporting a person or a group anywhere without their consent
 - xxii) Assigning or endorsing pranks

- xxiii) Engaging in public stunts, buffoonery, or other embarrassing activities
- xxiv) Yelling when entering, traveling through, or leaving any public building
- xxv) Trashing, intentionally any area for the purpose of annoying others or for having others clean the trashed area
- xxvi) Disallowing new members to talk for an extended period of time for no constructive purpose
- xxvii) Having new members to perform personal chores or errands
- xxviii) Blind folding and parading individuals in public areas, blind folding and transporting in motor vehicles, or privately conducting blind folding activities that serve no constructive purpose
- xxix) Answering phones or doors with a prescribed chant, riddle, song, or rhyme
- xxx) Allowing new members to use only a particular door when entering or leaving any building or to use only a certain stairway within a building
- xxxi) Conducting quests, treasure hunts, scavenger hunts, paddle hunts, or similar activities in a non-constructive manner
- xxxii) Exposure to the elements
- xxxiii) Conducting interrogations or any other non-constructive questioning
- e) For the purpose of this code, any activity as described above upon which the initiation or admission into or affiliation with a university organization directly or indirectly conditioned shall be presumed to be forced activity, the willingness of an individual to participate in such activity notwithstanding.
- f) The principle officer of each university organization shall be responsible for informing new members and initiated members of the University Hazing Policy.

*Principle officer is defined as each university organization's Risk Management Officer and if said office does not exist within the organization the responsibility would go to the organization New Membership Chair and then President.

Section 5. Education

- 1) Each student member, associate member and pledge shall be instructed annually on the Risk Management Policy of the University of Texas at Austin Greek Life and Intercultural Education.

Section 6. Sexual Harassment/Misconduct

- 1) The MGC will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental or emotional.
 - a) This is to include any actions which are demeaning to women or men including but not limited to date rape, gang rape or verbal harassment.
- 2) The MGC will seek to ascertain the truth in all charges of sexual assault and sexual harassment that are brought forth. If there is evidence of sexual assault or sexual harassment,

the MGC will make every effort to ensure the sexual assault and/or sexual harassment immediately stops and does not reoccur. The complainant will be informed of the corrective measures taken. The MGC will make every effort to promptly investigate and resolve complaints of harassment, with due regard for fairness and the rights of both the complainant and alleged offender, and to conduct all proceedings with a high level of confidentiality.

- 3) Officers will be trained by the GLIE.

Section 7. Travel

Members of the MGC are to abide by the following and all other general UT Austin regulations concerning travel.

1) Trip Approval Requirements

- a) Registered student organizations that require student members travel to and from events or activities that are covered by this policy must obtain prior authorization for such travel from the Dean of Students, Office of Campus and Community Involvement.
- b) To obtain authorization, the registered student organization must submit a completed Student Travel Request Authorization Form to the Office of Campus and Community Involvement (forms are available from that office). Whenever possible, the request should be submitted at least five (5) working days prior to the proposed trip along with the following documents and information:
 - i) A list with the names, local addresses, phone numbers and the name and number of an emergency contact for each student participant;
 - ii) Copies of valid operators' licenses for any students who will operate vehicles;
 - iii) Copies of current medical insurance certificates or a copy of both sides of an insurance group membership card for each person who wishes to participate in the activity or event. Purchase of a reasonably priced, short-term Special Events policy can be arranged by the Office of Campus and Community Involvement on behalf of students who do not have, or cannot verify, current medical coverage. Information concerning this coverage is available from the Office of Vice President for Student Affairs (471-1133).

2) Travel by Motor Vehicle

- a) Compliance with State Law
 - i) Motor vehicles used for travel covered by this policy shall have a current proof of liability insurance card and a state inspection certification.
- b) Vehicle Operator Requirements
 - i) All students who will operate vehicles while engaged in travel covered by this policy must have a valid operator's license and be trained as required by law to drive the vehicle that will be used.
 - ii) Operators of motor vehicles shall comply with all laws, regulations and posted signs or directions regarding speed and traffic control.

- iii) Operators shall drive no more than four hours without a minimum rest stop of thirty minutes;
- iv) Operators shall drive no more than ten hours in any 24 hour period;
- v) A navigator shall be assigned for all trips that are scheduled to take more than two hours; and the navigator shall remain awake while on duty.
- vi) Trips requiring more than ten hours of driving time shall include overnight lodging.
- c) Safety Requirements for Both Operators and Passengers
 - i) Seat Belts. Occupants of motor vehicles shall use seat belts or other approved safety restraint devices required by law or regulation at all times when the vehicle is in operation.
 - ii) Alcohol and Illegal Substances. Occupants of motor vehicles shall not possess, consume, or transport any alcoholic beverages or illegal substances.
 - iii) Passenger Capacity. The total number of passengers in any vehicle at any time it is in operation shall not exceed the manufacturer's recommended capacity, or the number specified by University policy, or federal or state law or regulations, whichever is lowest.

ARTICLE XI JUDICIAL CODE

- 1) The Judicial Board Chairperson shall preside over all hearings of the Judicial Board. Specific duties include:
 - a) **Receive written complaints no later than seven (7) days, following the alleged incident;**
 - b) Decide, in consultation with the Executive Board, the date, time and location of the proceeding;
 - c) Inform the involved organization in writing the date, time and location of the proceedings, within seven (7) days of having received the complaint;
 - d) Receive all information that will be presented at the hearing
 - e) Preside over the hearing.
 - i) In the event the Chair's organization is among the involved parties, the President will preside at the hearing.
 - ii) In the event that the President is unable to preside, the next highest-ranking officer will preside.
 - iii) The chairperson will facilitate deliberations of the decision, rationale and sanctions, but is not a voting member.
- 2) The Judicial Board
 - a) The Judicial Board consists of one (1) representative of each MGC affiliate, and the council advisor.
 - b) The advisor shall serve as an Ex-Officio member of the Judicial Board.
 - c) **A quorum (least number of organizations represented in order to hold a hearing) shall be composed of four (4) voting members of the Judicial Board excluding the Chair.**

- d) A hearing board shall not consist of a member of any organization involved in conflict.
 - e) The hearing will be open only to members of the presenting and defending organizations and any of their witnesses.
- 3) **Scope and Authority of the MGC Judicial Board**
- a) **The scope and authority of the Judicial Board shall be to adjudicate on violations of the MGC Constitution & By-Laws, including, but not limited to the MGC Risk Management Policy, Chapter Relations, Officer Impeachment and other matters referred by the Council Executive Board and/or reporting parties.**
- 4) Standard of Proof
- a) All circumstances surrounding an incident are to be explored and no chapter involved in a case will be required to prove “beyond a reasonable doubt” that events actually took place. Rather, the standard required in a Judicial Board hearing will be **preponderance of evidence** (i.e., answer the question, “Is it more believable than not that the situation or incident occurred?”).
- 5) Judicial Procedures
- a) Pre-Hearing Procedures
 - i) The Judicial Board Chair informs the accused organization in writing of the charges, the hearing date, location, and time within seven (7) days of the report.
 - ii) Presidents of involved organizations will have three (3) days to appeal, in writing, the time, and date of the hearing.
 - iii) In the event that the President or next highest-ranking officer has to preside of the hearing they will assume the chairs duties for the hearing.
 - b) Hearing Procedures
 - i) The Judicial Board arrives a ½ hour early. All parties involved will wait outside the established location until the hearing is convened.
 - ii) Introductions of the Judicial Board and the parties involved are made.
 - iii) The Chair outlines the hearing and asks all witnesses to leave the room. Only the board and the representatives of the organizations may remain.
 - iv) The board and the organizations review all information if they have not already done so.
 - v) The Judicial Board Chair reads the charge. The accused organization then has the opportunity to accept or deny responsibility.
 - vi) The organization(s)/office/individual bringing forth allegations present its case including evidence and witnesses. Witnesses are brought in one at a time.
 - vii) The Judicial Board questions the complainant (if present), the accused organization and witnesses only.
 - viii) The accused organization has the opportunity to present a defense including evidence and witnesses. Witnesses are brought in one at a time.
 - ix) The Judicial Board questions those presenting information in defense.

- x) The Judicial Board Chair will then request that all non-Board members vacate the hearing room.
 - xi) The Judicial Board deliberates and makes a decision on the charged organization's guilt or innocence. Decisions must be made by 2/3 vote of the board members. It is recommended that deliberations be no longer than one (1) hour.
 - xii) Only members of the presenting and defending organizations will be asked to re-enter the hearing room. The Judicial Board Chair reads the decision(s), rational and sanctions.
 - xiii) If guilty on any of the allegations, the defending organization will have the opportunity for a final statement. The Judicial Board will then deliberate on the sanctions.
 - xiv) The hearing is immediately adjourned.
- c) Post-Hearing Procedures
- i) The decisions will be put in writing, within twenty-four (24) hours, by the Judicial Board Chair and delivered to presenting and defending organizations.
 - ii) Any appeal must be made in writing within seventy-two (72) hours following adjournment of the hearing.
 - iii) A copy of the appeal should be submitted to the Judicial Board Chair, the Council Advisor, and the Assistant Dean of Students.
- 6) Sanctions
- a) **Sanctions of an Organization.** For violation of any Article of the Constitution or By-Laws, the following penalties are applicable to organizations according to the severity of the violation to be determined by the Juridical Board.
 - i) Letters of Apology to affected groups
 - ii) Voting rights revoked for a specified period of time
 - iii) Social privileges revoked for a specified period of time
 - iv) Suspension from the MGC for a specified period of time
 - v) A fine appropriate to the violation
 - vi) Educational sanctions
 - vii) Any combination of the above
 - b) **Sanctions of Officers.** Failure of an officer to perform his/her duties is punishable by impeachment.
 - c) **Sanctions for overdue fines and outstanding debts.** For overdue fines and outstanding debts, the following penalties are applicable according to the nature of the fine or debt.
 - i) Future event date(s) revoked.
 - ii) Voting rights revoked until financial status is regained.
 - iii) Any combination of the above.
- 7) It is the duty of the Treasurer to be sure of the financial status of each member organization before any judicial proceedings may take place.
- 8) Confidentiality

- a) All hearing proceedings are strictly confidential and shall not be discussed outside of the hearing.

ARTICLE XII JUDICIAL BOARD APPEAL PROCESS

Section 1. The Appellate Review Board

- 1) The Appellate Review Board shall at all times consist of five members. These members are the Director of Greek Life and Education, the Assistant Director of Greek Life and Education, the MGC Advisor, the Judicial Board Chair for the case in question, and the highest ranking member of the MGC Executive Board who is not a member of the organization in question.
- 2) Each Appellate Review Board member shall have one vote. The decision of the Appellate Review Board and any sanctions will be decided by majority vote.
 - a) All five members of the Appellate Review Board must be present in order to conduct the review. If it is necessary to substitute or replace a member of the Appellate Review Board the remaining Appellate Review Board members will unanimously vote and agree on said individual.
 - b) The review will only be open to members of the appealing organization and any witnesses called.

Section 2. The Appeals Process. The appeals process is not a rehearing of the original case. It provides an opportunity to review the record of a case and the procedures followed in decision making,

- 1) The request for appeal must contain:
 - a) The name of all organizations involved in the original case.
 - b) A tape recording or minutes from the original hearing.
 - c) All materials and witness statements that were provided at the original hearing.
 - d) The decision of the judicial board and any sanctions that were imposed.
 - e) The grounds for appeal.
 - f) A recommended solution.
 - g) Incomplete requests for appeal will be denied.
- 2) Grounds for appeal:
 - a) Inappropriate sanction. The organization must show that the sanction imposed was inappropriate based on the organization's prior record or the usual sanctions imposed for this violation.
 - b) Procedural error. The organization must show that unusual procedures were followed or due process errors occurred that reasonably affected the decision to the detriment of the accused.
 - c) Additional evidence. The organization must possess information that is relevant to the case which they were not aware of at the time of the original hearing. The information must be such that it would have changed the outcome of the original hearing.

d) Judicial Board bias. The organization must show that a bias held by the Judicial Board likely influenced the outcome of the hearing, or that evidence presented in the original hearing was not substantial enough to prove that a violation had occurred.

3) Pre-Review Procedure

a) The request for appeal must be written and submitted to the MGC Advisor within seven (7) university working days of the Judicial Board's decision.

b) Failure to submit a request for appeal within the allotted time will render the original decision final.

c) The MGC Advisor will review the request and determine if there is a basis for appeal.

d) If the MGC Advisor determines that there is no basis for appeal, a written decision will be issued to the organization stating the appeal denial and the basis for denial. This decision is final.

e) If the MGC Advisor determines that there is a basis for appeal, he/she will notify the organization in writing of the date, time, and location of the review within seven (7) university working days of receiving the request for appeal.

f) The date of the review will be no more than twenty one (21) university working days after the receipt of the request for appeal.

g) Prior to the review the MGC Advisor will supply each member of the Appellate Review Board with a copy of the written request, relevant documents, and the names of witnesses the organization has requested to appear at the hearing.

4) Review Procedure

a) The Appellate Review Board will focus solely on information presented in the request for appeal. Evidence not mentioned in the request may not be presented at the review.

b) Members of the Appellate Review Board may question the organization and its witnesses.

c) Members of the organization may not present a case, or respond to anything other than the questions they are asked by the Appellate Review Board.

d) When the Appellate Review Board is finished asking questions, all members of the organization and witnesses will be asked to leave the room. Deliberations will be conducted in private.

e) The Appellate Review Board may decide to uphold the original decision as it is, modify the sanctions imposed in the original decision, reverse the original decision, or order a new hearing by the Judicial Board taking into account new evidence. No sanction may be increased by the Appellate Review Board.

f) Members of the organization will be asked to reenter the room, and the Director of Greek Life will read the decision.

5) Post-Review Procedure

a) The written decision will be issued to the organization and the MGC Judicial Board within seven (7) university working days of the hearing.

b) The decision of the Appellate Review Board is final.

- c) No case may go through the appeals process more than once.

ARTICLE XIII: PARLIAMENTARY AUTHORITY

All matters not covered by the *Constitution and Bylaws* and other basic documentation of the Council shall be governed by the current edition of *Robert's Rules of Order, Newly Revised*.

ARTICLE XIV: CONSTITUTIONAL AMENDMENTS

Section 1. Proposal of Amendments: Affiliate chapters may propose amendments to this Constitution through their representatives.

Section 2. The Constitution may be amended as follows: Proposed amendments to the Constitution shall be submitted to the Executive Board at least ten (10) class days before the meeting at which they will be presented. The Executive Board, through the Corresponding Secretary, shall circulate the proposed amendment to all chapter presidents before the meeting at least seven (7) class days in advance.

- 1) The proposed amendment will be voted upon at the following general meeting.
- 2) The Executive board shall have the ability to make changes to the proposed amendment in the event that the proposed amendment falls into the following categories:
 - a) The proposed amendment is too narrow or too broad.
 - b) The proposed amendment does not coincide with the definition of multiculturalism as stated in Article III, Section 2, 1.1.
 - c) The proposed amendment seeks individual member organization gain at the expense of another member organization or the council as a whole.
 - d) The proposed amendment would cause an individual organization to lose a member or leave the council.
- 3) The Council will then have the ability to vote on the amendment once the change has been accepted.

Section 3. Proposed amendments to the Constitution shall be considered adopted by a 2/3 majority vote of voting representatives.