



OFFICE OF THE DEAN OF STUDENTS

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What to Expect from a Meeting with Student Conduct and Academic Integrity

The purpose of a meeting with a conduct administrator is to:

- Discuss the information included in a referral received by Student Conduct and Academic Integrity to determine if a violation of the University of Texas’s Institutional Rules on Student Services and Activities (UT Institutional Rules) occurred.
• Explain the student conduct process, including the student’s rights and responsibilities during the process.
• Discuss potential outcomes, including resolution options. Please know that no outcome has been determined prior to a meeting.

Student Privacy:

- Information received by Student Conduct and Academic Integrity and shared with a student will be handled in accordance with the regulations established by the Family Educational Rights and Privacy Act (FERPA), which can be found at: http://registrar.utexas.edu/staff/ferpa.
• Information regarding allegations against a student will not be disclosed without their authorization or consent, or as permitted by law.

Student Rights:

- To be notified of the alleged violation of the UT Institutional Rules in the referral.
• To receive an explanation of the disciplinary process, including options for resolving a case.
• To be provided with access to the UT Institutional Rules.
• To have an opportunity to respond to allegations made in a referral.
• To have an opportunity to provide documentation pertaining to the allegations.
• To have an adviser present during all meetings and hearings.
• To have resolution of the alleged violation, including resolution through an administrative disposition.

Student Responsibilities:

- To provide truthful and complete information during any and all interactions with a conduct administrator.
• To attend all meetings as scheduled or agreed upon with a Conduct Administrator.
• To respond to inquiries from a conduct administrator in a timely manner.
• To participate in the disciplinary process.

Although you can choose not to share any information, we will proceed with investigating the matter and make decisions without the benefit of your participation.

Are you currently enrolled in a University Honors Program? \_\_\_ Yes \_\_\_ No
Are you currently seeing a counselor with the Counseling and Mental Health Center? \_\_\_ Yes \_\_\_ No
Are you currently registered with Services for Students with Disabilities? \_\_\_ Yes \_\_\_ No
Do you plan to participate in an international education opportunity (Texas Global)? \_\_\_ Yes \_\_\_ No

I acknowledge that I have read, reviewed and received notice of my rights and responsibilities as part of the discipline process at the University of Texas at Austin. I also understand that my signature does not presume responsibility of a violation of the Institutional Rules on Student Services and Activities.

Student Name

Student Signature

Date

Staff Member Name

Staff Member Signature