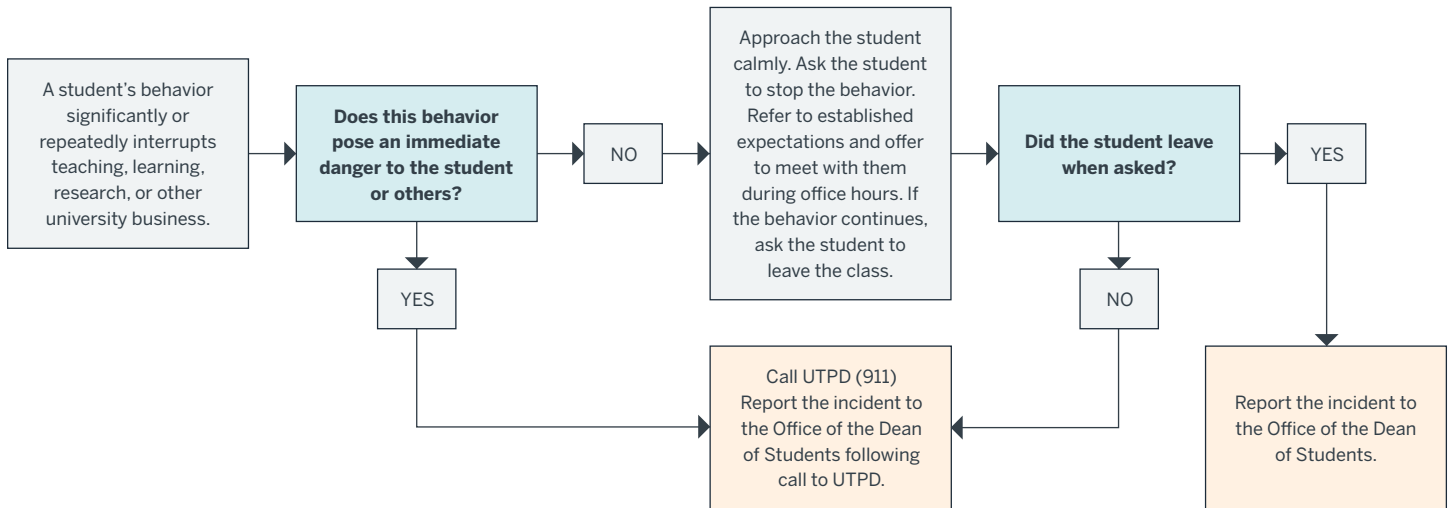


RESPONDING TO DISRUPTIVE BEHAVIOR

Follow these steps in the event of a student disruption:



GUIDANCE RELATED TO RECORDINGS

- [HOP 2-9970](#) prohibits students from recording class instruction (audio or video) unless a student obtains the instructor's permission or Disability & Access has approved audio recording as an accommodation (which the student should have reviewed with you). You should list this prohibition in your syllabus to provide clear expectations. If a student is making an unauthorized recording, you should instruct them to stop immediately, reminding them that the prohibition is stated in HOP 2-9970 and in the syllabus. If a student fails to comply with your directive to stop recording, you should ask the student to leave the classroom.
- The restrictions on classroom recording are not applicable outside of class, and students are generally free to record in other locations around campus (except for restrooms and similar places where individuals have a reasonable expectation of privacy, or in places where recording is prohibited by law or University policy).
- If you notice you are being recorded somewhere on campus outside of your classroom, you are encouraged to not engage. If you need to engage, you are advised to tell the individual that you do not consent to being recorded and to keep moving.
- Please remember that you have resources as a faculty member. If you have experienced discrimination, please [submit a report](#) to Department of Investigations and Adjudication. You may also discuss concerns with the faculty [Ombuds](#) or your department chair.
- Students who receive disability accommodations to [record](#) classroom instruction are only allowed to record audio, not video.

ESTABLISHING AND REINFORCING CLASS EXPECTATIONS

- Establish expectations, boundaries, and ground rules regarding participation and engagement at the beginning of each term. Enforce these rules and boundaries consistently to avoid perceptions of favoritism or viewpoint discrimination.
- Class expectations can also be created with your students as community guidelines. Students are active participants in shaping the class learning environment, so co-created community guidelines motivate them to respect and uphold class expectations.
- Reinforce these expectations in the course syllabus, orally in class, and in written communications to students and materials for asynchronous learning (e.g., Canvas announcements, discussion board instructions).
- If a student fails to follow established classroom expectations, consider using the [ACTION communication framework](#) to inquire about intent, reduce tension, explore impact, and offer a positive direction for the class. Another option is to ask the student to meet with you separately after the interaction to discuss the behavior that caused the concern. Use this communication to reaffirm classroom expectations.
- For more information and strategies, download the Center for Teaching and Learning's [Establishing and Reinforcing Classroom Expectations guide](#).

MORE WAYS TO HELP

WHAT IF THERE'S CONCERNING BEHAVIOR THAT'S NOT A DISRUPTION?

If you're concerned about a student but their behavior isn't specifically disruptive, make any relevant reports from the list below to initiate support follow-up with that student:

STUDENT CONDUCT REPORT

- Make a [student conduct report](#).
- Detail concerns including:
 - Repeated non-compliance after instructor intervention,
 - Verbal or physical threats,
 - Academic misconduct,
 - Disruptive content on class Canvas and/or other online platforms used for class activities,
 - And/or disclosure of hazing activity or impact.
- Your report and any subsequent student disciplinary record are considered educational records under the Family Educational Rights and Privacy Act (FERPA) and are therefore confidential.

ACADEMIC REPORTS

- Report class absence issues through [Class Information Pages \(CLIPS\)](#), if applicable, and following any specific processes for your college/school or department.
- Detail concerns including:
 - Frequent absences,
 - Declining academic performance,
 - Failure to meet academic requirements for class or program, and/or missed coursework.
- Make a referral to the [Counseling and Mental Health Center CARE Program](#).
 - Once complete, let the student know that you've made a referral to a CARE counselor.

BCAL REPORT

- Make a report to the [Behavior Concerns Advice Line \(BCAL\)](#).
- Detail concerns including:
 - Disclosure of concerning life circumstances,
 - Food insecurity and/or housing instability,
 - Financial hardship,
 - Noticeable changes in behavior,
 - Any reference to self-harm or harm to others, and/or
 - disclosure of interpersonal conflict.
- You can call BCAL 24/7 at 512.232.5050 or text at 989-564-4676 to make a report or get advice.
- Your BCAL report and any subsequent records of student support may be considered educational records under the Family Educational Rights and Privacy Act (FERPA). In most cases, staff will be unable to share any outcome or update on your concern due to confidentiality.



CONTACT US