

**The University of Texas at Austin**  
**Office of the Dean of Students, Student Emergency Services**  
**Graduate Assistant: Peer Advocacy Assistant**

**Hiring Department:** Office of the Dean of Students

**Compensation:** \$13.54

**Supervisor:** Advocate & Peer Advocacy Coordinator

**Application deadline:** Open until filled

**Hours per week:** 20

**Length of appointment:** Nine to ten months, with starting dates in early September continuing through May with possibility of extending. Also an opportunity to start in June 2019, if available.

**Position Overview:**

The Peer Advocacy Assistant in Student Emergency Services will be responsible for assisting staff in implementing and maintaining the Interpersonal Violence Peer Support program (IVPS). This will include recruiting, training, and supporting student volunteers. The person in this position will be a non-mandatory reporter, which means they are not required to report incidents of sexual assault, relationship violence, stalking, sexual harassment, or gender discrimination to the University for investigation.

**Duties & Responsibilities:**

- Work collaboratively with the Advocate & Peer Advocacy Coordinator to support the development of the campus peer advocate program, Interpersonal Violence Peer Support.
- Support with recruiting, interviewing, and selecting student volunteers during the Spring Semester.
- Assist in designing and implementing curriculum for IVPS advocacy and peer education training.
- Co-advise and mentor IVPS student volunteers regarding advocacy support, peer education, and program development.
- Assist with facilitating weekly IVPS meetings every Wednesday from 6-7pm.
- Collaborate closely with campus partners, such as Voices Against Violence in the Counseling and Mental Health Center and the Title IX Office, to develop and promote IVPS services.
- Organize outreach efforts, including campus presentations, social media and marketing campaigns, to broaden awareness of IVPS.
- Assist with the assessment and benchmarking of peer advocacy and peer education programs.

**Qualifications:**

- Currently enrolled graduate student (Master's or Ph.D.) in related fields such as educational psychology, student affairs/higher education, mental health, or social work.
- Demonstrated organization, administration, and advising skills, as well as an understanding of interpersonal violence and campus resources.
- Experience working with diverse student populations.
- Ability to exercise a high level of discretion, and uphold privacy and confidentiality of student records.
- Excellent oral and written communication skills, and ability to work independently.

**Student Learning Associated with this Position:**

- Humanitarianism & Civic Engagement – Gain an understanding and appreciation for individual differences, and develop a sense of global citizenship.
- Intrapersonal/Interpersonal Development – Be able to articulate your personal talents, skills, values and act with integrity while managing conflict and working collaboratively with teams.



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**Student Emergency Services**  
*Office of the Dean of Students*



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**Interpersonal Violence Peer Support**  
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- Personal & Professional Competence – Learn to communicate effectively, pursue goals and maintain well-being.
- Learning, Application, & Integration – Acquire, process, and connect information to make decisions.
- Critical Thinking & Problem Solving – Learn how to identify issues, reflect, and creatively develop solutions.

**Placement Process:**

- Please send a cover letter and resume to Bree Van Ness, Advocate & Peer Advocacy Coordinator in Student Emergency Services ([bree.van.ness@austin.utexas.edu](mailto:bree.van.ness@austin.utexas.edu)). Interviews will take place in April 2019.