



Bank Account Authorization Form

Student Organization Bank

Student Organization Name *(Please print)* _____ Account # _____ Employer Identification Number (EIN) *(Optional)* _____

Authorized Banking Representatives

Authorized banking representatives are current students, faculty, and staff who are authorized to make transactions with the Student Organization Bank on behalf of the registered student organization. All authorized banking representatives are required to attend a **Treasurers' Workshop** prior to conducting banking. The University of Texas at Austin Student Organization Bank assumes no control or responsibility for how student organization funds are spent.

Name <i>(Please print)</i>	UT EID	Title	Signature	Date Last Attended Treasurers' Workshop <i>(if known)</i>

Advisor's Name	UT EID	Title	Department	Signature

Restrictions On Account

- No self-reimbursements over \$50** *(Required)*

 Two signatures required at all times *(Optional)*

 Two signatures required for all checks \$50 and above *(Optional)*

- All checks require student and advisor signature** *(Optional)*

 (Specify restriction) _____ *(Optional)*

As a previously authorized banking representative for this organization, I understand that this form terminates all previous Bank Account Authorization Forms. Forgery or falsification of any information on the Bank Account Authorization Form will subject both the individual and the registered student organization to university discipline. I certify that the information I have provided on this form is true, correct and complete.

Name of Previously Authorized Bank Signatory *(Please print)* _____ UT EID _____

Signature of Previously Authorized Bank Signatory _____ Date _____