

# SECURITY DEPOSIT REFUND REQUEST

Date of Request \_\_\_\_\_

To (Landlord/Property Manager) \_\_\_\_\_

From (Former Tenant) \_\_\_\_\_

Refund of Security/Pet Deposit(s) Requested:

(Dollar Amount) \$ \_\_\_\_\_

I/We vacated the premises located at \_\_\_\_\_  
Street/Apartment City State Zip

on \_\_\_\_\_.  
(mm/dd/yyyy)

I/We did not receive an itemization of deductions. I/we contend that you have withheld \$ \_\_\_\_\_ of my/our security deposit.

I/We now demand that you forward the amount of \$ \_\_\_\_\_ (the total amount of the deposit as agreed upon in the lease) to me/us at the following address \_\_\_\_\_  
Street/Apartment City State Zip

If I/we do not receive an itemization of the deposit and the deposit owed in full within ten (10) days, I/we intend to file suit to recover three (3) times the portion of wrongfully withheld deposit, plus \$100, plus reasonable attorney's fees and court costs, as allowed by Section 92.109 of the *Texas Property Code*.

Former Tenant's Signature \_\_\_\_\_

*Certified Mail/Return Receipt Requested or Hand Delivered*