

# National Pan-Hellenic Council | The University of Texas at Austin

## CONSTITUTION AND BYLAWS

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### **PREAMBLE**

Whereas, the National Pan-Hellenic Council emerged in an effort for African-American collegiate fraternities and sororities to participate co-actively in the spirit of unity, we, the body of historically Black Greek-lettered organizations at The University of Texas at Austin do hereby agree to participate in an effort to both coordinate the activities of inter-collegiate Greek-lettered organizations and provide guidance and service to the African-American community at large.

National Pan-Hellenic Council recognizes that certain principles of all historically Black Greek-lettered organizations have unanimity of purpose, principle, and interest within the Black community. Our interests together reflect a duty toward both racial uplift and African-American solidarity upon which the National Pan-Hellenic Council and indeed all of our organizations were founded.

Our differences may at times seem to separate us: Alpha Phi Alpha, Alpha Kappa Alpha, Kappa Alpha Psi, Omega Psi Phi, Delta Sigma Theta, Phi Beta Sigma, Zeta Phi Beta, Sigma Gamma Rho, and Iota Phi Theta; however our goals as Greeks are the same. The intent of the National Pan-Hellenic Council since 1930 has been to bring together our organizations in the understanding that we all possess a different perspective of the very same vision.

The stated purpose of the National Pan-Hellenic Council is “Unanimity of thought and action as far as possible in the conduct of Greek-lettered collegiate fraternities and sororities, and to consider the problems of mutual interest to its member organizations.” Invariably, we must endeavor for the unity of purpose that our differing letters seem to disparage. To achieve unanimity, we, the individual members of the National Pan-Hellenic Council must overcome what divides us and forge a unity whole-heartedly dedicated to the principles of service, education, and leadership. To ignore these duties is to deny the very foundation of our collective and individual existence.

### **ARTICLE I: NAME**

The name of this organization shall be the National Pan-Hellenic Council (NPHC) of The University of Texas at Austin

### **ARTICLE II: PURPOSE**

The purpose of the National Pan-Hellenic Council of The University of Texas at Austin shall be to create and maintain high standards in the life of fraternities and sororities by addressing, coordinating, and developing actions on matters of mutual concern to the affiliate organizations such as community service, educational programming, and the

promotion of student leadership; and to serve as a conduit for such action plans as may be developed to perpetuate constructive fraternity and sorority relations.

### **ARTICLE III: MEMBERSHIP**

Section 1. The Council shall be composed of affiliate chapters of the national organizations that comprise the National Pan-Hellenic Council.

Section 2. Any chapter that is recognized by The University of Texas at Austin and its affiliate national organization during the given semester shall be allowed two (2) votes per organization. An executive board member will only be allowed one vote if their organization's representative is not present.

- A. Each affiliate organization shall be entitled to two (2) voting representatives; each representative will have one vote. Voting representatives will be submitted in writing, to the President, at the second meeting of the semester by each organization in NPHC.
- B. Any chapter desiring to change its voting representatives must submit that request to the President, in writing, the name of the new representative prior to the regularly scheduled meeting. Organizations needing to proxy vote, can **ONLY** proxy vote for their own organization.

Section 3. In order to remain active in status, a member organization shall maintain at least a 2.3 cumulative semester G.P.A. among its active members, and be financial with the National Pan-Hellenic Council of The University of Texas at Austin, and be registered as a student organization with the University of Texas at Austin in the current semester. An organization rendered inactive will lose all voting privileges, cannot hold officer positions, and its calendar will be rendered nullified.

- A. Each voting member of the affiliate organizations must have maintained at least a 2.3 cumulative G.P.A., be in good standing with The University of Texas at Austin, and be active within his or her affiliate organization.
- B. Each affiliate organization shall submit a current chapter roster to *Greek Life and Education* by the third general meeting of each academic semester.
- C. In order for an individual to hold an office in NPHC, the individual must be enrolled for the current academic year and be in good standing with their national organization and have a cumulative G.P.A of 2.5.

Section 4. A dues paying chapter shall be considered active and must abide by the rules of the constitution until the dues are due the following semester. New/Returning chapters are not recognized until their dues are paid. They must also be recognized as a student organization by the University of Texas at Austin.

Section 5. Active affiliate organizations' voting delegate(s) must attend all regularly scheduled business meetings. If active affiliate organization's voting delegate(s) fail to

attend two meetings in an academic semester the status of that affiliate organization shall immediately be moved to inactive.

- A. Any active affiliates deemed inactive due to lack of attendance shall only be reinstated after a fine of \$100 has been paid.

Section 6. Reinstatement of inactive organizations. Organizations that wish to reinstate their membership status must:

- A. Be in Good Standing with The University of Texas at Austin.
- B. Paid all fines
- C. Reach a mutually agreed upon decision about remaining calendar dates.

## **ARTICLE IV: FUNDS AND OBLIGATIONS**

Section 1. The Executive Board shall determine membership dues per long semester to determine the council budget for the academic year. Dues must be paid by *October 1<sup>st</sup>* and will be considered late by *October 5<sup>th</sup>* in the Fall and be paid by *February 1<sup>st</sup>* and will be considered late by *February 5<sup>th</sup>* in the Spring. Approved, late charges will be set by the Executive Board and shall be rendered for any organization that is delinquent. An organization shall be inactive by the Council, until dues are paid. Organizations will be denied voting privileges and not counted in quorum until its dues and assessments are paid.

Organizations that fail to pay dues by the 5<sup>th</sup> will incur a \$100 dollar late fee. Organizations will have four (4) weeks from the 5<sup>th</sup> to pay dues and the late fee. If dues are not paid by the end of that fourth (4<sup>th</sup>) week that organization will be inactive for the remainder of that semester and will not be able to participate in plenary for the next semester. If an organization has outstanding fines that organization will be inactive and may not participate in plenary until those fines are paid. Furthermore, their calendar becomes null and void.

Section 2. All monies belonging to this organization shall be deposited and disbursed through an account established at the Student Organization Bank or Council Bank Account. All funds must be deposited by the treasurer in a timely fashion.

## **ARTICLE V: OFFICERS**

Section 1. The elected officers of the Council shall be: President, Vice-President, Treasurer, Secretary, Parliamentarian, Chaplain, and Historian.

- A. No organization shall hold more than two elected offices.
- B. An elected officer shall have one vote in the event one voting representative cannot attend from that organization.

- C. In the event of a tie in officer elections, the executive board will revote.
- D. No individual shall hold office for more than two consecutive terms, nor shall any organization hold office of both president and vice-president within the same year.

Section 2. The Council shall have as a primary advisor. A full time staff member of The University of Texas at Austin, Greek Life and Intercultural Education area of the Office of the Dean of Students.

Section 3. The Executive officers shall be elected during the next to last meeting of the spring academic semester.

- A. All candidates shall be required to give a speech, not exceeding five (5) minutes, detailing their reasons for seeking office and their qualifications. Candidate speeches shall be followed by a question and answer period
- B. The mode of elections shall be by secret ballot after direct nomination from the floor. The nominee receiving simple majority shall be elected. In the case of a tie the President will vote to break the tie.

Section 4. In the event of a vacancy in office, all vacant offices shall be appointed by the advisor.

- A. All elected officers may be subject to impeachment.
- B. Any active member organization may bring an officer of the Council up for impeachment with due cause. The alleged violations must be presented in writing and appear with the sponsoring organization on the established agenda.
  - i. Any officer with two (2) consecutive unexcused absences in any given semester maybe subject to removal from office.
  - ii. Any officer with four (3) total absences in any given semester maybe subject to removal from office.
  - iii. An acceptable excused absence must be submitted, to the President 24 hours prior to the meeting. Extenuating circumstances will be handled on a case by case basis.
- C. All chapter Presidents will be notified in writing of the alleged charges, the Council officer accused and the date and time of the complaint.
- D. The Executive board will convene and formally hear the accusation of the sponsoring organization and the rebuttal from the accused NPHC officer.
- E. Sanctions:
  - i. Removal from office (2/3 vote executive board required)
  - ii. Probation and review.
  - iii. Combination of the above.
- F. The decision of the executive board is FINAL but subject to appeal to the Judicial Board.

## **ARTICLE VI: QUALIFICATIONS OF OFFICERS**

Section 1. All officers shall have the following qualifications:

- A. In good standing with their respective National Pan-Hellenic Council affiliate organization and have a 2.5 G.P.A
- B. The President should have been active in the council prior to running for office.

## **ARTICLE VII: OFFICERS AND THEIR DUTIES**

**All NPHC officers are responsible for upholding NPHC's core values and must ensure the passage of officer records to the incoming officers**

Section 1. President. The President shall be the Chief Executive of the Council. It shall be the duty of the President:

- A. To be the official representative of NPHC
- B. To hold regular executive board meetings
- C. To preside at all meetings of the Executive Board and the Council
- D. To appoint committees and serve as Ex-Officio member of all committees
- E. To authorize the disbursement of Council funds and to sign checks whenever necessary
- F. To ensure the National Pan-Hellenic Council operates in accordance with the Constitution and Handbook of the National Pan-Hellenic Council, Inc. and University Policy and Procedures

Section 2. Vice President. It shall be the duty of the Vice President:

- A. To assume all duties in the absence of the President
- B. To serve as the chair of the judicial board
- C. To serve as chairperson of programming committee of the NPHC and organize at least one program per semester
- D. To exercise coordinating supervision over the activities of the NPHC committees and to hold at least one joint meeting of all committee chairpersons
- E. To act together with the Vice President of Programming for PHC and the Vice President of IFC, TAPC and UGC in providing joint communication

Section 3. Secretary. The recording secretary shall:

- A. Keep a strict record of the preceding of the Council and shall keep the record of all papers and documents of the Council
- B. Shall pass on all files and documentation to the next secretary
- C. Prepare minutes of each Council meeting and keep them available at all times

- D. Take attendance at all meetings
- E. Perform other secretarial duties as assigned by the President
- F. Issue all necessary correspondence on behalf of the Council
- G. Maintain NPHC listserv
- H. Read and announce all Council correspondence at general meetings
- I. Serve as communication liaison with other organizations
- J. Notify all council members of regular meetings

Section 4. Treasurer. The treasurer shall:

- A. Collect all dues and other monies for the Council and deposit all monies within 1 business day of receipt
- B. Prepare budgets in accordance with the chairs of events
- C. Shall submit a financial report at the first Council meeting of each month
- D. Perform other financial duties assigned by the President
- E. Prepare in cooperation with the President, application for University funding

Section 5. Parliamentarian. The Parliamentarian shall:

- A. Advise on all questions of parliamentary procedure upon request by the President
- B. Maintain decorum and order at all meetings and shall certify all persons in attendance

Section 6. Chaplain. The Chaplain shall:

- A. Conduct all devotional activities for the Council at all meetings and special events

Section 7. Historian. The Historian shall:

- A. Serve as public relations coordinator and maintain records for future use
- B. Take pictures only at NPHC events
- C. Create a NPHC scrapbook.
- D. Create and maintain NPHC website.

## **ARTICLE VIII: MEETINGS**

Section 1. The meetings of the Council will be held every two weeks, unless a meeting falls on a school or religious holiday, or university sponsored program.

Section 2. A quorum to convene and transact business shall consist of a simple majority of the voting members.

Section 3. The President shall call all special meetings. Each organization shall be notified in writing at least three (3) class days prior to the meeting.

## **ARTICLE IX: THE NATIONAL PAN-HELLENIC EXECUTIVE BOARD**

Section 1. The executive board shall consist of all the elected officers.

Section 2. The executive board shall meet at the discretion of the President.

- A. The board shall develop policies and programs which are in accordance with the National Pan-Hellenic Council constitution and those of this campus's chapter
- B. The board shall make a report of its activities at the general meetings
- C. In extenuating circumstances, the board shall take action between general meetings with the advisor's approval that are in the best interests of the Council; after which they shall inform the general body of the Council

## **ARTICLE X: SCHEDULING OF EVENTS**

Section 1. All member organizations **MUST** furnish a copy of their individual chapter's calendar of activities for the upcoming semester only (tentative or confirmed) to the *NPHC advisor* by a predetermined date. The plenary meeting will be scheduled and announced by the President and Advisor every semester.

Section 2. Party Dates/Activity Policies:

- A. Event is defined as a program, function, and/or gathering that require publicity.
- B. NPHC shall be granted the first activity date of their choice.
- C. The activity date calendar shall be voted in by NPHC before being submitted as the official activity date calendar.
- D. Affiliated organizations shall receive a copy of the official activity date calendar.
- E. The week and weekend shall begin and end as follows:
  - i. A week begins 7am on Sunday and ends at 7am on the following Sunday.
  - ii. A weekend begins at 10am on Friday and end at 10am on Sunday.

Section 3. **Weeks**

A. Each affiliated organization shall be allotted the following per academic year: Three weeks, with no more than two weeks per semester.

- i. One seven-day Founder's week per academic year, in which no organization may host an event without permission from the organization in possession of that week. Founder's Week shall be defined as any week that has been held at the same calendar time for the past two consecutive years. If an organization

is coming back from inactivation, this organization will follow Article X Section 4 I.

- ii. One seven-day *traditional* week, in which no organization may host an event without permission from the organization in possession of that week. Traditional shall be defined as any week that has been held at the same calendar time for the past two consecutive years.
- iii. In the event of a shift in the calendar, the weeks shall occur in the same order as the two previous years, unless an organization is reclaiming their founders day.
- iv. *One seven-day optional week with the same rights as a traditional week.*
  - \*Rights of the founder's/ traditional week:*
    - 1. *During plenary, traditional weeks are automatically set.*
    - 2. *If the traditional week is moved, the organization must reestablish the week's traditional status for the next two consecutive years*
- ii. *Co-sponsored weeks/days shall belong to a host organization and count as one of their weeks/days.*
- iii. One weekend, excluding the weekend of the seven-day week.
- iv. One joint weekend, whereas joint shall be defined as the sharing of events on the weekend with another NPHC organization. All joint events must be approved by the organizations sharing the weekend and will be counted as days.
- v. *Texas Relays weekend shall remain open for all organizations to sponsor events. Texas Relays weekend begins on Thursday at 12am and ends Monday at 12am.*

#### Section 4.Open dates/weekends

- A. Each organization shall have the ability to petition for no more than 2 days per week on unclaimed weeks.
- B. Priority for calendar days shall be given to the organization with less open calendar dates
- C. Each organization shall **not** have the right to drop other open calendar dates to obtain a specific date, but cannot re-petition for that same date later
- D. In the event that two organizations have the same number of dates, the number of weeks will be the next determinant
- E. If the tie remains, then the organizations must share the date.
- F. If the conflicting organization does not obtain written permission from the organization in possession of the day they will be subject to the sanctions as defined in Article XIII. Section 4. of this constitution. If the

organization fails to obtain written consent from organization initially in possession of the day then the negotiation is not recognized. In the event of a formal complaint, the verbal negotiation will not be recognized as actual consent, nor as a factor in deciding the outcome.

- G. For New/Returning organization all dates on the calendar will be counted as days until the organizations has established one of their weeks, except for Founder's Week.
- H. Organizations that move week(s) will lose them, including Founder's Week. When re-establishing their new week(s). The organization's "new" week will be counted as days until that week becomes a traditional/founders week.
- I. Returning organizations shall be guaranteed their Founder's Week, other weeks and days have to be re-established by Article X Section 4 G.

#### Section 5. Release of dates by Active Organizations

An organization wanting to hold a non-profit or profit event on another NPHC organization's official activity date must abide to the following:

- A. Obtain written permission from the organization in possession of the date at least 5 business days prior to the event.
- B. Must not overlap in time and/or audiences, unless specified in the written approval.
- C. Obtain NPHC advisor's *written approval or acknowledgement of the agreement prior to the event.*
- D. If the conflicting organization does not obtain written permission from the organization in possession of the date they will be *subject to the sanctions as defined in Article XIII. Section 4. of this constitution*

#### Section 6. Release of Dates due to inactive status

- A. An Organization who has been rendered inactive as stated in Article III, Section 3, will have their dates shall be returned to the council.
  - i. Remaining organizations may request activity dates from the council advisor on a day by day basis
  - ii. Weeks may not be requested.
  - iii. Organizations **MUST** use the NPHC Official Date Request form.
  - iv. Requests will be granted on a first come first serve basis, by the NPHC advisor.

#### Section 7. Obtaining dates after returning from inactive status

- A. Organization returning to the Council from inactive status, may request open dates.
  - i. Organization must use the NPHC Official Date Request form
  - ii. Founder's Week will be granted automatically.
  - iii. Weeks may not be requested.

- iv. The reinstated organization can regain their traditional/ Founder's weeks in the following plenary session, unless the inactive status has been for 1 or more years

## **ARTICLE XI: JUDICIAL BOARD**

Section 1. The Judicial Board will be responsible for any discipline hearings and/or sanctions against an affiliate organization or an officer of the National Pan-Hellenic Council.

- A. The Judicial Board shall consist of the presidents of each of the affiliate organizations and the Council advisor. The National Pan-Hellenic Council Vice-President shall preside as Chair of the Judicial Board unless unable to because his/her organization is an involved party in which case the next highest ranking officer shall preside.
- B. Any organizations accused of a violation shall be notified of such and given a maximum of seven class days to present its case before the Judicial Board.
- C. Accused organizations/involved organizations will receive and distribute 3 class days prior all information that will be presented at the hearing
- D. The Judicial Board pay probate any sanction(s) with due cause.
- E. The organization must abide by all levied sanctions.
- F. An organization can be penalized for an action or non-action if such action would violate University policy, the policy of its respective national organization's policies, or the policies set forth within this constitution.

## **ARTICLE XII: JUDICIAL CODE**

Section 1. Judicial Board Chairperson. The National Pan-Hellenic Council Vice-President shall preside as Chair of the Judicial Board. The Chair shall:

- A. Receive written complaints and inform the charged organization in writing, no later than seven (7) class days, following the alleged incident.
- B. Decide, in consultation with the Executive Board the date of time and location of the proceeding within seven days of receiving the written complaint
- C. Inform the involved organizations in writing of the date, time, and location of the proceedings, within seven (7) class days of the Executive Board's decision
- D. Receive all information that will be presented at the hearing
- E. Preside over hearing
- F. In the event the Chair's organization is among the involved parties, the Parliamentarian will preside at the hearing.

- G. In the event the Parliamentarian is unable to preside, the National Pan-Hellenic President will preside.

## Section 2. The Judicial Board

- A. The Judicial Board shall consist of the Presidents of each National Pan-Hellenic Council organization, the NPHC advisor and Judicial Board Chairperson.
- B. If the Presidents of any organization is unable to attend, the Vice-President of that organization may serve in his/her absence.
- C. In the event that neither the President nor the Vice-President can attend, only one of the organization's two (2) voting representatives will be allowed to sit in the Board.
- D. Each organization shall have one vote.
- E. The Council advisor shall serve as an of the Judicial Board.
- F. A quorum shall be composed of four (4) voting members of the Judicial Board excluding the Chair. Voting members must be from four (4) different organizations.
- G. The hearing will be open only to members of the presenting and defending organizations and any of their witnesses.

## Section 3. Judicial Procedure

### A. Pre-Hearing Procedure

- i. The organization bringing allegations against another organization files charges with the Judicial Board Chair.
- ii. The Judicial Board Chair informs the accused organization of the charges.
- iii. The Judicial Chair sets the hearing date, location, and time.
- iv. The Judicial Board Chair informs organization's President in writing of the hearing date, location, and time.
- v. Presidents of involved organizations will have three (3) class days to appeal, in writing, the time, and date of the hearing.

### B. Hearing Procedure

- i. The Judicial Board reads the charges. Organization(s) bringing forth allegations presents its case including evidence and witnesses.
- ii. The Judicial Board questions presenting organizations and witnesses only.
- iii. The accused organization has the opportunity to present its defense including evidence and witnesses.
- iv. Judicial Board questions those presenting information in defense.

- v. Judicial Board Chair requests all non-Board members to vacate the hearing room.
  - vi. The Judicial Board deliberates and makes a decision on the organization's guilt or innocence and renders sanctions if applicable. The judicial board reserves the right to ask members from the pursuant and accused organizations to enter the room. Decisions must be made by a simple majority Judicial Board vote.
  - vii. Only members of the presenting and defending organizations will be asked to reenter the hearing room. The Judicial Board Chair reads the decisions and sanctions, if applicable.
  - viii. The hearing is immediately adjourned.
- C. Post-Hearing Procedures
- i. The decisions will be put in writing, within seventy-two (72) hours, by the Judicial Board Chair and delivered to presenting and defending organizations.
  - ii. Any appeal must be made in writing within seventy-two (72) hours following adjournment of the hearing.
  - iii. A copy of the appeal should be submitted to the Judicial Board Chair and the National Pan-Hellenic Recording Secretary.

## **ARTICLE XIII APPEALS PROCESS**

### Section 1. The Appellate Review Board

- A. The Appellate Review Board shall at all times consist of five members. These members are the Director of Greek Life and Education, the Assistant Director of Greek Life and Education, the NPHC Advisor, the Judicial Board Chair for the case in question, and the highest-ranking member of the NPHC Executive Board who is not a member of the organization in question.
- B. Each Appellate Review Board member shall have one vote. The decision of the Appellate Review Board and any sanctions will be decided by majority vote.
- C. All five members of the Appellate Review Board must be present in order to conduct the review. If it is necessary to substitute or replace a member of the Appellate Review Board the remaining Appellate Review Board members will unanimously vote and agree on said individual.
- D. The review will only be open to members of the appealing organization and any witnesses called.

Section 2. The Appeals Process. The appeals process is not a rehearing of the original case. It provides an opportunity to review the record of a case and the procedures followed in decision-making,

- A. The request for appeal must contain:
  - i. The name of all organizations involved in the original case.
  - ii. A tape recording or minutes from the original hearing.
  - iii. All materials and witness statements that were provided at the original hearing.
  - iv. The decision of the judicial board and any sanctions that were imposed.
  - v. The grounds for appeal.
  - vi. A recommended solution.
  - vii. Incomplete requests for appeal will be denied.
- B. Grounds for appeal:
  - i. Inappropriate sanction. The organization must show that the sanction imposed was inappropriate based on the organization's prior record or the usual sanctions imposed for this violation.
  - ii. Procedural error. The organization must show that unusual procedures were followed or due process errors occurred that reasonably affected the decision to the detriment of the accused.
  - iii. Additional evidence. The organization must possess information that is relevant to the case, which they were not aware of at the time of the original hearing. The information must be such that it would have changed the outcome of the original hearing.
  - iv. Judicial Board bias. The organization must show that a bias held by the Judicial Board likely influenced the outcome of the hearing, or that evidence presented in the original hearing was not substantial enough to prove that a violation had occurred.
- C. Pre-Review Procedure
  - i. The request for appeal must be written and submitted to the NPHC Advisor within seven (7) university working days of the Judicial Board's decision.

- ii. Failure to submit a request for appeal within the allotted time will render the original decision final.
- iii. The NPHC Advisor will review the request and determine if there is a basis for appeal.
- iv. If the NPHC Advisor determines that there is no basis for appeal, a written decision will be issued to the organization stating the appeal denial and the basis for denial. This decision is final.
- v. If the NPHC Advisor determines that there is a basis for appeal, he/she will notify the organization in writing of the date, time, and location of the review within seven (7) university working days of receiving the request for appeal.
- vi. The date of the review will be no more than twenty one (21) university working days after the receipt of the request for appeal.
- vii. Prior to the review the NPHC Advisor will supply each member of the Appellate Review Board with a copy of the written request, relevant documents, and the names of witnesses the organization has requested to appear at the hearing.

#### D. Review Procedure

- i. The Appellate Review Board will focus solely on information presented in the request for appeal. Evidence not mentioned in the request may not be presented at the review.
- ii. Members of the Appellate Review Board may question the organization and its witnesses.
- iii. Members of the organization may not present a case, or respond to anything other than the questions they are asked by the Appellate Review Board.
- iv. When the Appellate Review Board is finished asking questions, all members of the organization and witnesses will be asked to leave the room. Deliberations will be conducted in private.
- v. The Appellate Review Board may decide to uphold the original decision, as it is, modify the sanctions imposed in the original decision, reverse the original decision, or order a new hearing by the Judicial Board taking into account new evidence. No sanction may be increased by the Appellate Review Board.
- vi. Members of the organization will be asked to reenter the room, and the Director of Greek Life will read the decision.

- E. Post-Review Procedure
  - i. The written decision will be issued to the organization and the NPHC Judicial Board within seven (7) university working days of the hearing.
  - ii. The decision of the Appellate Review Board is final.
  - iii. No case may go through the appeals process more than once.

## **ARTICLE XIV: SANCTIONS**

Section 1. Sanctions of organization(s). For violation of any Article of the constitution, the following penalties are applicable and will be decided by the Judicial Board. The judicial board reserves the right to review an affiliate organization's prior sanctions to determine sanctions in current cases.

- A. Voting rights revoked for a specified period of time
- B. Future dates revoked and distributed via a lottery system with the inclusion of the Council
- C. Suspension from the NPHC council for a specific end period of time
- D. A fine appropriate to violation to be determined by the Judicial Board
- E. Any combination of the above.

Section 2. Sanction of officers.

Failure of an officer to perform his/her duties is punishable by impeachment. (Article V, Section 4)

Section 3. Sanctions for outstanding debt/dues

- A. A fine levied must be paid by the next General Council meeting.
- B. The repercussions for not adhering to the above will be as follows:
  - i. Outstanding debts must be paid by the date determined by the Judicial Board or
    - a) Future organization dates revoked
    - b) Voting rights revoked until Financial status is regained
    - c) Suspension from NPHC until Financial status is regained
    - d) Any combination of the above
  - ii. It is the duty of the Treasurer and the Parliamentarian to work closely to be sure of the financial status of each member organization before any voting may take place.

Section 4. Sanctions for violation of any scheduled date. Punishment for disregarding a NPHC organization's official activity date shall result in the following:

- A. A fine of up to \$1,000 of which 70% will be paid to the organization whose date was violated and 30% will be paid to NPHC. The amount of the sanction shall be determined by the Judicial Board.

This particular fine must be paid within 30 days of notification from the Judicial Board. If the organization does not comply with payment of fine amount in the above time, they will be subject to the sanctions defined in Article XIII Section 3 (B).

## **ARTICLE XV: PARLIAMENTARY AUTHORITY**

All matters not covered by the *Constitution and Bylaws* and other basic documentation of the Council shall be governed by the current edition of *Robert's Rules of Order, Newly Revised*.

## **ARTICLE XVI: AMENDMENTS**

Section 1. Proposal of Amendments: Affiliate chapters may propose amendments to this Constitution through their representatives.

Section 2. The Constitution may be amended as follows: Proposed amendments to the Constitution shall be submitted to the Executive Board at least ten (10) class days before the meeting at which they will be presented. The Executive Board, through the Secretary, shall circulate the proposed amendment to all chapter presidents before the meeting at least seven (7) class days in advance.

- A. The proposed amendment will be voted upon at the following general meeting.
- B. The General Body shall have the ability to make friendlies to the proposed amendment. The Council will then have the ability to vote on the amendment once the friendly has been accepted.

Section 3. Proposed amendments to the Constitution shall be considered adopted by a simple majority vote of voting representatives.