

Texas Higher Education Coordinating Board
Non-voting Student Representative on Certain Advisory Committees

Background

Section 61.071 of Texas Education Code requires the Coordinating Board to appoint non-voting student representatives to certain Coordinating Board advisory committees for a term not to be less than two years. The student representative shall enjoy the same rights as other members of advisory committees, except the right to vote or be counted towards a quorum for official committee business. The student representative serves without compensation. However, the Coordinating Board strongly encourages institutions to help defray the cost of travel incurred while their student serves.

Qualifications

For initial consideration, nominees to advisory committees must meet the following minimum criteria:

- Be enrolled at a public institution of higher education;
- Be in good academic standing as determined by the institution;
- Commit to fulfill all advisory committee related responsibilities during their term of service, to include attendance at all advisory committee meetings; and
- Have a strong drive and self-motivation to contribute to the progress of higher education in Texas.

If appointed, the student representative must continue to meet the following criteria for the length of their term:

- Maintain a GPA of at least 2.5 on a 4.0 scale;
- Maintain enrollment at a public institution of higher education for duration of term; and
- Maintain a state-wide perspective on higher education (as opposed to representing any single college or university).

Available Advisory Committee Positions

The Coordinating Board will consider a maximum of two nominees from each institution for the following advisory committees. Nominees may only be considered for one advisory committee. Each advisory committee has one available position (unless otherwise noted) for a two-year term of June 1, 2024, to May 31, 2026.

ApplyTexas Advisory Committee

Purpose: Provide the Coordinating Board with advice and recommendations regarding the common admission application and the Apply Texas System. Any recommended changes are incorporated into the common application in August for the next application cycle.

Meetings: An estimated 2-4 times per year as needed conducted via telephone audio call, video conference, or at the Texas Higher Education Coordinating Board's office in Austin, TX.

Qualifications: A freshman, sophomore, or junior student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

Financial Aid Advisory Committee

Purpose: Provide the Coordinating Board with advice and recommendations regarding the development, implementation, and evaluation of state financial aid programs for college students. In addition, the committee shall provide insight on state financial aid program policies and procedures (e.g. eligibility, allocations, disbursement processes, etc.); review the collection, use, and reporting of data; and identify areas of research for consideration.

Meetings: Four (4) times per year as needed conducted via video conference.

Qualifications: A freshman, sophomore, junior, or graduate student enrolled at any public institution of higher education in Texas; meet minimum qualification criteria above.

Learning Technology Advisory Committee

Purpose: Review and provide recommendations on Institutional Plans for Distance Education (IPDEs) to promote the development and delivery of high-quality distance education programs. Also engage in substantive policy research and discussion and the development of policy recommendations regarding distance education, including areas of focus such as the use of various distance education modalities, the cost of distance education, the availability of high need and high demand degree programs through distance education, institutional fee structures associated with distance education, the role of technology in instructional cost effectiveness, and public/private distance education collaborations.

Meetings: Four (4) times per year as needed conducted via telephone audio call, video conference, or at the Texas Higher Education Coordinating Board's office in Austin, TX; additional interim meetings to consider IPDEs as needed via telephone audio call.

Qualifications: A freshman, sophomore, junior, or graduate student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

Texas Transfer Advisory Committee

Purpose: Advise the Commissioner of Higher Education on the Texas transfer framework, including the development and revision of the Field of Study Curricula (FOSC). The committee's work includes determining appropriate disciplines for FOSC development and convening Discipline-Specific Subcommittees of faculty experts to develop recommended lower-division curricula for transfer students.

Meetings: An estimated 2-4 times per year conducted via video conference or at the Texas Higher Education Coordinating Board's office in Austin, TX.

Qualifications: The committee has two student representatives. A freshman, sophomore, junior, or graduate student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

Key Deadlines/Submission

- September 1: deadline for the chancellor of the system (if within a system) or president (if not within a system) to develop a nomination process and begin solicitation of nomination applications.
- December 1: deadline for the chancellor of the system (if within a system) or president (if not within a system) to email nominations packets for each nominee (maximum of two nominees for each available advisory committee position) to the Coordinating Board for consideration. Nomination packets must be received by this date to be considered and include the following documents:
 - [THECB Application](#)
 - Resume
 - Unofficial Transcript
- February 1: deadline for Coordinating Board to appoint student representatives to advisory committees for two-year terms beginning June 1 and ending May 31.

Nomination packets for each nominee should be emailed to Laurie.Frederick@highered.texas.gov, Program Specialist, Office of General Counsel, Texas Higher Education Coordinating Board.