



# LEADERSHIP EDUCATION AND PROGRESS MENTOR

Hiring Department: Leadership and Ethics Institute

Hours per week: 5 Hours/Week

Length of appointment: Fall and Spring Semesters

Application Deadline: April 12, 2017 at 11:59 p.m.

## POSITION OVERVIEW

The Leadership and Ethics Institute in the Office of the Dean of Students seeks to select, train, and develop a team of mentors for the Leadership Education and Progress (LEAP). LEAP provides an opportunity for first-year and transfer students to participate in an eight-week leadership development program guided by peer mentors. By modeling ways of leadership, while fostering an environment of inclusivity and curiosity, mentors build community and equip participants with the tools they need to become ethical and socially responsible leaders.

## RESPONSIBILITIES

- Commit to the position for the 2017-2018 academic year (including fall and spring semesters)
- Attend fall and spring LEAP mentor retreats, kick-off events and graduations
- Actively participate in eight (8) ninety (90) minute LEAP sessions during the fall and spring semester
- Attend eight (8) one (1) hour mentor trainings following your LEAP session during the fall and spring semester
- Plan regular social events for your LEAP group outside of scheduled LEAP events
- Connect LEAP participants with resources and opportunities on The Forty Acres
- Collaborate with your LEAP co-mentor to facilitate group discussions and foster an environment that challenges and supports participants
- Serve as an ambassador for the Leadership and Ethics Institute in the Office of the Dean of Students

## QUALIFICATIONS

- Must be a full-time undergraduate student at The University of Texas at Austin
- Must have and maintain a cumulative grade point average of 2.5 or above
- Must be willing to develop leadership competencies associated with ethical and socially responsible practices
- Must be skillful at time management when balancing academic and co-curricular responsibilities

## STUDENT LEARNING ASSOCIATED WITH THIS POSITION

1. **Humanitarianism and Civic Engagement** – Gain an understanding and appreciation for individual differences, and develop a sense of global citizenship.
2. **Intrapersonal/Interpersonal Development** – Be able to articulate your personal talents, skills, values, and act with integrity while managing conflict and working collaboratively with other LEAP mentors as well as LEAP mentees.
3. **Personal and Professional Competence** – Learn to communicate effectively, pursue goals, and maintain well-being.
4. **Learning, Application, and Integration** – Acquire, process, and connect information to make decisions or to help others make decisions.
5. **Critical Thinking and Problem Solving** – Learn how to identify issues, reflect, and creatively develop solutions for the benefit of the LEAP program as well as the Leadership and Ethics Institute.

## SELECTION PROCESS

1. [Applications](#) will be accepted through April 12, 2017 at 11:59 p.m.
2. You can apply for all open positions. Please note, if selected, you will only serve on one of the teams.
3. Participate in a group interview. Once the online application is submitted, applicants will be informed of their group interview time.
4. Once group interviews have been concluded, students will be contacted by a member of The Leadership and Ethics Institute staff regarding the selection process.
5. As part of the selection process, each student applicant's disciplinary record, which is maintained by the Office of the Dean of Students, will be reviewed. The student applicant's disciplinary record as well as their general interactions with the Office of the Dean of Students will be taken into account in the decision process.
6. Attend the Student Leader Retreat. All selected student leaders must attend the New Student Leader Retreat on Monday, May 8, 2017 from 11am -1pm. Additional details will be provided during the interview process.
7. Start Leading. Student Leadership Team positions begin at the start of the Fall 2017 and will conclude at the end of the Spring 2018 semester. Prior to each semester, all teams will be provided training through team retreats.